



Legislation Details (With Text)

File #: ID 24-091 **Version:** 1 **Name:** 2024 EMU Commencement
Type: Special Event Application **Status:** Passed
File created: 3/13/2024 **In control:** City Council
On agenda: 3/26/2024 **Final action:** 3/26/2024
Title: Consider the special event application request for the EMU Spring Commencement Ceremony on Sunday, May 5, 2024.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Memorandum, 2. Special Event Application, 3. COI

Date	Ver.	Action By	Action	Result
3/26/2024	1	City Council	approved	

Subject:

Consider the special event application request for the EMU Spring Commencement Ceremony on Sunday, May 5, 2024.

Presented By: Matt Little, Recreation and Events Manager, Parks & Recreation

Background: Eastern Mennonite University is requesting the closure of Park Rd from Mt Clinton Pike to Parkwood Dr from 12:45-3:30pm on Sunday, May 5th during spring commencement exercises.

As in previous years, Harrisonburg Public Works will provide a message board on Mount Clinton Pike and drop off barricades. EMU staff and volunteers will place barricades and help manage the closure of Park Rd.

This application was reviewed and approved by the Special Events Committee on February 22, 2024.

The total cost of the event is estimated to be around \$500. The event organizer is responsible for payment of applicable charges.

Key Issues:

- HPD support (3 HPD off-duty officers)
- Public Works support (barricades, message boards)
- COI & endorsement attached
- Community Development: organizer will contact about tent and stage inspections/permits