



CITY OF HARRISONBURG
**PARKS &
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

OFFICE (540) 438-1644 • FAX (540) 433-9169

TO: Eric Campbell, City Manager
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation
DATE: 10/15/20
RE: Church of Incarnation Sunday services

Summary: Consider the special event application request for the Church of Incarnation Sunday services through May 30, 2021.

Background: The Church of Incarnation is requesting the use of the parking lot at 268 N. Liberty Street, which is directly adjacent to their church, for their Sunday services from now until May 30, 2021.

The organizer has received approval from the parking lot owner, Harrisonburg Redevelopment & Housing Authority and will notify area businesses that may be impacted by the parking lot closure.

The City of Harrisonburg currently utilizes the parking lot as a 2 & 10 hour parking lot.

Key Issues:

- No PW support needed
- No HPD or HFD support needed
- Insurance documentation will be submitted
- ABC license will be submitted; reviewing exemption status