



CITY OF HARRISONBURG COMMUNITY DEVELOPMENT

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To: Eric Campbell, City Manager
From: Thanh Dang, Assistant Director of Community Development
Date: September 22, 2020 (Regular Meeting)
Re: Ordinance Advisory Committee for Zoning and Subdivision Ordinances Update Project

Summary:

Consider appointment of the Ordinance Advisory Committee members for the Zoning and Subdivision Ordinances Update Project. In addition to the requested appointments, staff is providing information regarding the list of stakeholders to also be engaged in this project. As noted below, staff welcomes additional recommendations.

Background:

On August 25, 2020, city staff and consultants Kendig Keast Collaborative (KKC) presented an introduction to the Zoning and Subdivision Ordinances Update Project and requested City Council's consideration to select community members to serve on the Ordinance Advisory Committee and to participate in stakeholder groups.

The Zoning and Subdivision Ordinances Update Project webpage is found at the following link: <http://www.harrisonburgva.gov/zoning-subdivision-ordinances-update>.

Key Issues:

Ordinance Advisory Committee:

As suggested by the consultant, the Ordinance Advisory Committee (OAC) should have 10-12 community members, who have policy and technical background working with zoning and subdivision ordinances. The OAC will meet about six times during the project between Fall 2020 and December 2021.

The attached list of suggested OAC members includes individuals who were recommended by City Council members and by staff. Please note there are 13 names on the list. Each individual on the list has been contacted by staff and has agreed to participate in the OAC, if they are appointed. Staff requests City Council's consideration to appoint these individuals to the OAC.

Stakeholder Groups:

In addition to the OAC, there will be eight stakeholder group meetings in October 2020. Each group will consist of 8-10 community members, who will meet with KKC virtually for about 1 hour. These meetings

will provide an opportunity for KKC to talk with and hear from a cross-section of the community on current issues, opportunities, needs, and priorities as they relate to how the Zoning and Subdivision Ordinances govern the City's physical and economic development.

Attached is a list of stakeholder groups and community members/organizations that staff has identified. Staff plans to send invitations the week of September 14-18. While City Council is not being requested to appoint individuals to the stakeholder groups, staff welcomes additional recommendations from City Council of community members and groups that could assist in this process. Some groups do not yet have 8-10 people and having extra names to consider would be helpful if someone is invited and responds that they are unable to participate. Staff could then invite someone else.

Environmental Impact:

N/A

Fiscal Impact:

N/A

Prior Actions:

N/A

Alternatives:

N/A

Community Engagement:

N/A

Recommendation:

N/A

Attachments:

- Suggested Ordinance Advisory Committee
- Stakeholder Groups and Proposed Participants

Review:

N/A