

TO: Eric Campbell, City Manager
FROM: Erin Smith, Director of Special Projects, HDR
DATE: 4/6/20
RE: EMU Homecoming

Summary: To consider the special event application request for the EMU Homecoming street closure on Saturday, October 17, 2020.

Background: EMU is requesting the closure of Park Rd. from Mt. Clinton Pike to Parkwood Drive from 2pm-7pm on 10/17/20 for Homecoming activities.

This application was reviewed and approved by the Special Events Committee on 3/30/20.

As in previous years, Harrisonburg Public Works will provide a message board at Mount Clinton Pike and drop off barricades. EMU staff and volunteers will place barricades and help manage the closure of Park Rd.

The total cost of the event is estimated to be \$270. The applicant is responsible for any applicable payments to off-duty HPD officers, if requested.

Key Issues:

- HPD support (1 HPD off-duty officer, if requested)
- Public Works support (barricades, message boards)
- COI & Endorsement attached