



"A place where learning has no limits and together we work for the success of all."

TO: Mr. Eric Campbell, City Manager
Mr. Larry Propst, City Finance Director
FROM: Mr. Tracy Shaver, Harrisonburg City School's Director of Finance
DATE: June 5, 2019
RE: Budget Reallocation – School Operating Budget

Summary: The Harrisonburg City School division is requesting a budget transfer within the school operating fund.

Background: The school board is requesting a transfer of funds from the Transportation function totaling \$200,000.00. Transfer of \$80,000.00 into the Instruction function to cover Harrisonburg's share of the roof and PA replacement costs at Massanutten Technical Center. Transfer of \$50,000.00 into the Administration, Attendance, and Health function to cover increased costs of legal fees for this fiscal year. Transfer of \$20,000.00 into the Operation and Maintenance function to cover repaving of the entrance to Thomas Harrison Middle School. Transfer of \$50,000.00 into the Technology function to purchase Advanced Malware and Intrusion protection software as well as Chromebooks for Dual Language classes. This transfer is normal procedure this time of year to make funds available where needed.

Key Issues: None

Environmental Impact: None

Fiscal Impact: This transfer will require no additional local dollars from the city.

Prior Actions: None

Alternatives: Do not approve the budget transfer

Community Engagement: None

Recommendation: Staff recommends approval of the budget transfer

Attachments: Budget transfer

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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