



City of Harrisonburg, Virginia

Department of Finance

409 South Main Street
Harrisonburg, VA 22801
(540) 432-7702 / FAX (540) 432-7779

TO: Eric D. Campbell, City Manager
FROM: Larry Propst, Director of Finance
DATE: June 17, 2019
RE: Reallocation of Funds – School Fund

Summary: Consider a reallocation of budgeted funds for the Harrisonburg City School division in the amount of \$200,000.

Background: The Harrisonburg City School Board requests an operating budget transfer of funds from the Transportation function totaling \$200,000. Transfer of \$80,000 is requested into the Instruction function to cover the school's share of the roof and PA replacement costs at Massanutten Technical Center. Transfer of \$50,000 is requested into the Administration, Attendance, and Health function to cover increased costs of legal fees. Transfer of \$20,000 into the Operation and Maintenance function to cover repaving of the entrance to Thomas Harrison Middle School. Transfer of \$50,000 into the Technology function to purchase Advanced Malware and Intrusion protection software as well as Chromebooks for Dual Language classes. This transfer is a normal procedure this time of year to make funds available in functional categories where needed.

Key Issues: None.

Environmental Impact: None

Fiscal Impact: No new dollars are required from City Council to make this transfer.

Prior Actions: None

Alternatives: Do not approve the budget reallocation.

Community Engagement: None

Recommendation: Staff recommends approval of the reallocation of funds.

Attachments: Reallocation of Budgeted Funds Form and School Finance Director Memo.

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

###