

Total Fees Due: \$ 455.00 ✓
Application Fee: \$425.00 plus \$30.00 per acre

Date Application & Fee Received: 4-4-19
Received by: Banks

Application for Special Use Permit

City of Harrisonburg, Virginia

www.harrisonburgva.gov/zoning-applications

Section 1: Description of Property

Location (street address): 341 S. Willow St.

Tax Map Number: Sheet: 24 Block: D Lot: 30 Total Land Area: 0.27 acres or sq. ft.

Existing Zoning Classification: R-1

± 11,400 sq

Special Use being requested: Short Term Rental

10-3-34(7)

Section 2: Property Owner's Information

Property Owner's Name: Richard Scott Asbell, III & Jacqueline Mae Asbell

Street Address: 341 S. Willow St.

Email: rsasbell@gmail.com

City: Harrisonburg

State: Virginia

Zip: 22801

Telephone: Work: 757-771-3900

Fax: N/A

Mobile/Home: 757-771-3900

Section 3: Owner's Representative Information

Owner's Representative: Richard Scott Asbell, III

Street Address: 341 S. Willow St.

Email: rsasbell@gmail.com

City: Harrisonburg

State: Virginia

Zip: 22801

Telephone: Work: 757-771-3900

Fax: N/A

Mobile/Home: 757-771-3900

Section 4: Certification

I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.

Signature: Richard Scott Asbell
Property Owner

Section 5: Required Attachments to be provided by Applicant

- ☒ Site or Property Map
- ☒ Letter explaining Proposed Use & Reasons for Seeking a Special Use Permit
- ☒ Traffic Impact Analysis (TIA) Determination Form OR Traffic Impact Analysis (TIA) Acceptance Letter signed by Public Works Department - Applicant is responsible for coordinating with Public Works Department prior to submitting SUP application. More information at www.harrisonburgva.gov/traffic-impact-analysis. This requirement is waived for the following SUPs: major family day homes, reducing required parking areas, reduction in required side yard setback, wireless telecommunication facilities, walls and fences, and short term rentals. To prevent delays in reviewing your application, please consult with Planning staff to confirm your application does not require a TIA Determination Form or TIA Acceptance Letter.

NOTE: If applying for a Wireless Telecommunications Facility allowed only by SUP, then also submit a wireless telecommunications facility application.

Department of Planning and Community Development
409 South Main Street
Harrisonburg, VA 22801

Department of Planning and Community Development,

This is a request for a special use permit for short-term rental for 341 S. Willow St.
Harrisonburg, Virginia 22801 with tax map number 24 D 30, land area of 0.27 acres, and zoning
classification of R-1.

The short-term rental will be operated by the property owners, Richard Scott Asbell, III and
Jacqueline Mae Asbell. The location of the short-term rental is the primary residence of the
operators and the operators will be present during the lodging period. Two bedrooms will be
provided for accommodation for up to five guests.

We understand that the Zoning Ordinance requires short-term rentals to provide one off-street
parking space for each guestroom or accommodation space unless conditioned to be more or
less restrictive. Due to the grade change between the street and our home, there is a three foot
retaining wall spanning the entire length of our property. As such, it would be difficult for us to
construct additional parking spaces on our property. We plan to have lodgers parking their
vehicles on either the west side of Willow Street using two green zone guest passes or on the
east side of Willow Street in available public parking. We request City Council's consideration
and approval of a condition to not require off-street parking spaces for our short-term rental.

Thank you for your consideration,

A handwritten signature in black ink that reads "Richard Scott Asbell, III". The signature is written in a cursive style with a stylized "R" and "A".

Richard Scott Asbell, III

341 S. Willow St.

Harrisonburg VA, 22801

757-771-3900

rsasbell@gmail.com

