



CITY OF HARRISONBURG  
**PARKS &  
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

OFFICE (540) 438-1644 • FAX (540) 433-9169

TO: Ande Banks, City Manager  
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation  
DATE: 3/13/24  
RE: VA Momentum's Valley 4<sup>th</sup> Run

**Summary:** Consider the special event application request for the Valley 4th Run on Thursday, July 4, 2024.

**Background:** This is the 13<sup>th</sup> Annual Valley 4<sup>th</sup> Run, in downtown Harrisonburg. The organizer, VA Momentum, is requesting to use the approved 5k downtown route for their event this year.

This application was reviewed and approved by the Special Events Committee on March 7, 2024.

The total cost of this event is estimated to be around \$9,000. The event organizer is responsible for payment of applicable charges.

**Key Issues:**

- PW Support (street closures, message boards, barricades)
- HPD Support (off-duty officers)
- HFD Support (EMS Bike Team)
- COI and endorsement will be provided prior to the event