



TO: Eric Campbell, City Manager
FROM: Erin Smith, Events Manager, HDR
DATE: 01/10/20
RE: 2020 SVAP 5k Run/Walk for Autism Awareness

Summary: Consider the special event application request for the 5k Run/Walk for Autism on Saturday, April 18, 2020.

Background: The 5k Run/Walk for Autism is organized by the Shenandoah Valley Autism Partnership and is planned for 04/18/20 from 9:30am-11am. This would be the 13th year of the run/walk, an event that raises money for families in our region impacted by Autism. Approximately 1,000 participants and spectators are anticipated.

The event requires the temporary closure of Park Rd (between Parkwood and Shank) at the beginning of the race, from approximately 9:30am-10am. The race begins and ends on EMU's campus.

The total cost of the event is estimated between \$870-1,020. Event organizers will be responsible for payments made to HPD off-duty officers working the event.

Key Issues:

- PW Support (message boards)
- HPD Support (6 officers)
- Possible temporary reroute for HDPT
- Insurance documents will be submitted 30 days prior to the event
- No food vendors will be present