

CITY COUNCIL FOR THE CITY OF HARRISONBURG, VIRGINIA
POLICY ON ELECTRONIC COMMUNICATIONS DURING PUBLIC MEETINGS

Participation in Meetings Through Electronic Communications

- A. Any Council member who is unable to attend a regular or special meeting in person due to (i) an emergency or a personal matter, or (ii) a temporary or permanent disability or other medical condition, may participate in the meeting through electronic communication from a remote location that may not be open to the public, subject to the following:
1. A quorum of Council is physically assembled at the central meeting location.
 2. The member notifies the mayor on or before the day of the meeting that he or she is unable to attend (i) due to an emergency or personal matter identified with specificity, or (ii) due to a temporary or permanent disability or other medical condition that prevents the member's physical appearance. A member shall participate in a remote meeting due to an emergency or personal matter at no more than two meetings in each calendar year.
 3. Council records in its minutes the (i) specific nature of the emergency or personal matter or the fact of the disability or medical condition, and (ii) the remote location from which the member is participating.
 4. Council arranges for the voice of the absent member to be heard by all persons in attendance at the central meeting location.
- B. Council by motion shall vote to approve or disapprove the member's electronic participation. If the absent member's remote participation is disapproved because such participation would violate the above, such disapproval shall be recorded in the minutes.