



APPLICANT INFORMATION

Newtown Cemetery

Applicant's Name

Kelley, Hill, Sterling Streets

Street Address

Harrisonburg

VA

22802

City

State

Zip

Telephone

E-Mail

APPLICANT'S REPRESENTATIVE INFORMATION (if applicable)

Karen Thomas

Applicant's Representative

158 East Johnson Street

Street Address

Harrisonburg

VA

22802

City

State

Zip

540-421-5135

Telephone (work, fax, mobile)

taya_va@yahoo.com

E-Mail

Property Location: Alley adjacent and south of Newtown Cemetery (TM 33 K 12 & 13) between Sterling St & Hill St

Estimated Cost of Street/Alley Closing:

Estimated area to be closed (A): 8,200 sq. ft.

Estimated cost per sq. ft. (B): \$ 3.50 per sq. ft.

Estimated total cost (A x B): \$ \$28,700¹

Estimated area to be closed can be obtained from the Department of Community Development, City Hall, 2nd Floor.

Estimated cost per sq. ft. must be obtained from the Real Estate Office, City Hall, 1st Floor and documented by e-mail or letter attached to this application, or by staff initials here. Staff Initials: _____ Date: _____

CERTIFICATION

I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.

Ernest S. Lee
APPLICANT

8-2-2021
DATE

REQUIRED ATTACHMENTS

- ☒ Letter providing a description of the proposed closure and reason for the desired closure.
- ☒ Location sketch of the street/alley to be closed or a survey of the property.²
- ☒ Email or Letter from Real Estate Office providing estimated costs if staff initials are not provided above.

TO BE COMPLETED BY PLANNING & ZONING DIVISION

8/3/21
Date Application and Fee Received

Received By

Total Fees Due: \$ 50
Application Fee: \$50.00³

¹ Adjacent property owners are entitled to purchase half of the street/alley and have 60-days to notify the City from the date of notification from the City following the first reading at City Council. If the adjoining property owners do not wish to purchase their half of the street/alley, the applicant will be required to purchase the remaining half. The final cost shall be a fair market value determined by the Real Estate Office and City Manager after the survey is provided by the applicant and after the first reading.

² The Department of Community Development can assist with the location sketch for this application. After the first reading, the applicant is responsible for providing a survey of property and metes and bound description (prepared by a surveyor, engineer, or other person duly authorized by the state). A survey is not required at the time of application for the first reading at City Council.

³ The applicant is responsible for additional fees for newspaper advertisements prior to the first hearing at City Council.

NENA/Northeast Neighborhood Association
P.O. Box 1026
Harrisonburg, VA 22803
Phone: 540-421-5135
hburgnena@gmail.com
<http://www.nenava.org>



August 2, 2021

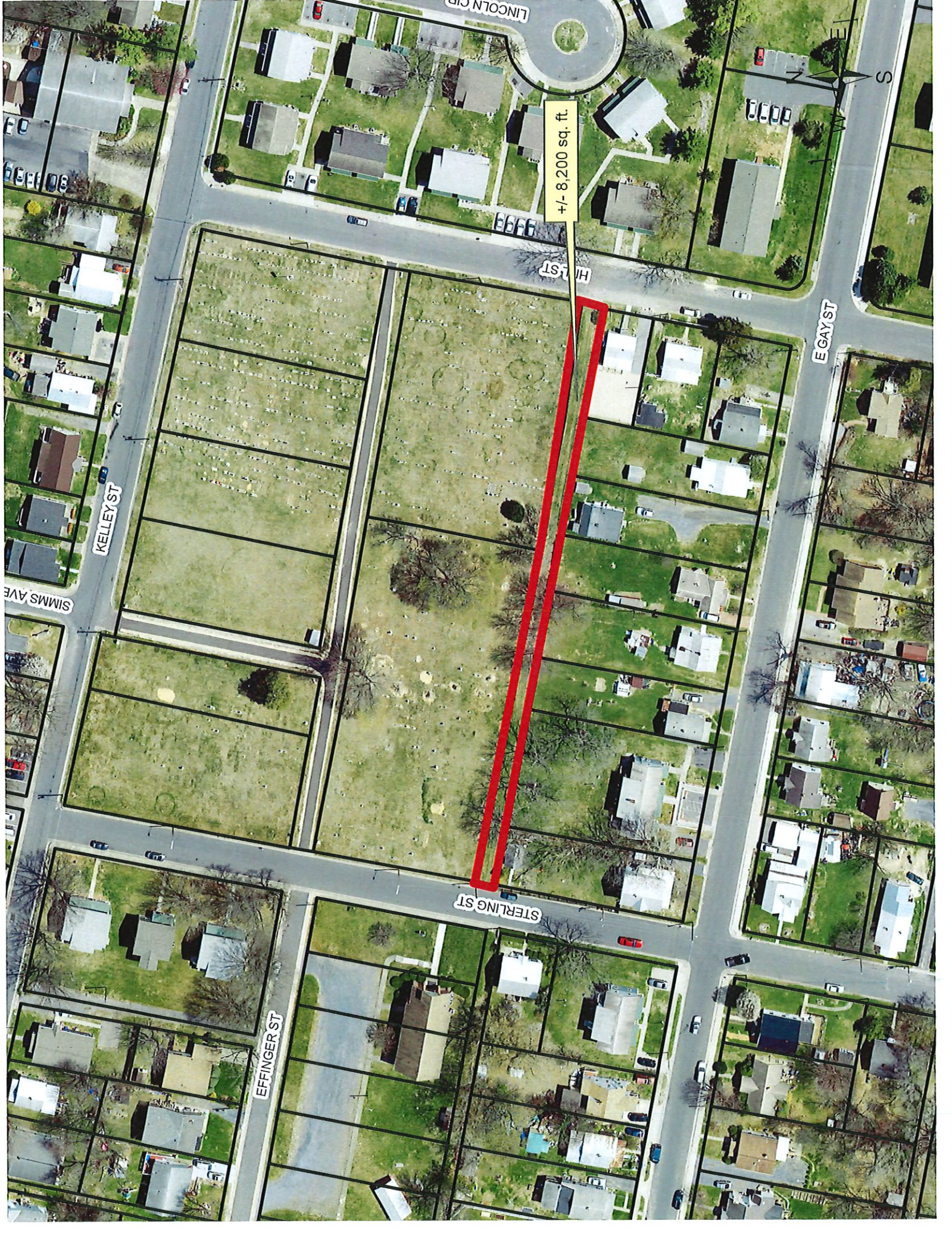
*Thanh Dang
Assistant Director
Community Development
City of Harrisonburg
Harrisonburg, VA 22801*

Dear Ms. Dang,

The Newtown Cemetery Trustees would like to move forward with the closing of the south alley so that we may own the property to expand for future burials.

Thank you,

Karen Thomas
Karen Thomas, Secretary



+/- 8,200 sq. ft.