



# CITY OF HARRISONBURG COMMUNITY DEVELOPMENT

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## Memorandum

**To:** Harrisonburg Planning Commission  
**From:** Thanh Dang, Assistant Director of Community Development  
**RE:** **Discuss Planning Commission Site Tours**  
**Date:** April 13, 2022 (Regular Meeting)

At the March 9, 2022 meeting, Planning Commissioners discussed resuming site tours. Based on the feedback I received from some Commissioners, it appears that scheduling the site tour to start at City Hall at 4pm on the Tuesday before the Planning Commission meeting could work.

I would like to discuss site tours with all the Commissioners at the April 13 meeting and confirm the next site tour date and time, if possible. The next site tour date could be Tuesday, May 10, 2022.

Background: Due to Covid-19, site tours have been suspended since April 2020. Site tours were held on the Tuesday before the Planning Commission meeting and started at 4:30pm at City Hall. Staff and Planning Commissioners drove together to each site on the next day's meeting agenda. Attendance at the site tours is optional (not required). Site tours are opportunities for Planning Commissioners to see the sites with others and ask questions of staff. No decisions are made during the site tours. A public notice of the site tour is given in advance of the meeting and members of the public are welcome to drive themselves and join Planning Commissioners at any site. Staff does not recommend starting the tour later than 4:30pm due to it getting dark earlier in the wintertime. Tours may take 1 to 1.5 hours and length of time varies depending on the number of sites and how far sites are located from each other.