



City of Harrisonburg

Memo

To: CDBG Selection Committee
From: Ande Banks, Assistant to the City Manager
CC: Erica Kann, Clerk of City Council
Date: 3/2/2016
Re: Harrisonburg Explore More Discovery Museum – CDBG Grant Application

Dear Selection Committee Members,

I currently serve as a member of the Board of Directors for the Explore More Discovery Museum. Because of this relationship I am recusing myself from consideration and voting on the application for CDBG funds by the Discovery Museum to avoid any appearance of impropriety.