



TO: Ande Banks, City Manager
FROM: Erin Johnson, Events Manager, HDR
DATE: 1/2/17
RE: 5k Walk/Run for Autism

Summary: To consider the event application request for the 5K Run/Walk for Autism on April 21, 2018.

Background: The 11th annual 5K event is held at Eastern Mennonite University from 9 – 11 a.m. There will be a temporary street closure at 9:30 – 10 a.m. at Park and Parkwood and along Park to Shank Drive. HPD will provide three officers and traffic marshal training and Public Works will set up message board signs notifying drivers of street closures.

Key Issues:

-Police support

-Public Works support

- Insurance documents will be provided prior to event

Environmental Impact:

Fiscal Impact:

Prior Actions:

- Alternatives:**
- (a)
 - (b); or
 - (c) Do not adopt ordinance at this time

Community Engagement:

Recommendation:

Attachments:

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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