
"A place where learning has no limits and together we work for the success of all."

TO: Mr. Kurt Hodgen, City Manager
FROM: Mr. Tracy Shaver, Harrisonburg City School's Director of Finance
DATE: June 7, 2017
RE: Budget Reallocation – School Operating Budget

Summary: The Harrisonburg City School division is requesting a budget transfer within the school operating fund.

Background: The school board is requesting a transfer of funds from the school operations & maintenance function totaling \$250,000.00. Transfer of \$150,000.00 is requested into the instruction function to cover curricular supplies, materials, and purchased services. Transfer of \$50,000.00 is requested into the administration, attendance, and health function to cover increased cost of insurance, legal fees, and purchased services. Transfer of \$50,000.00 is requested into technology function to cover school division technology purchases. This transfer is normal procedure this time of year to make funds available where needed.

Key Issues: None

Environmental Impact: None

Fiscal Impact: This transfer will require no additional local dollars from the city.

Prior Actions: None

Alternatives: Do not approve the budget transfer

Community Engagement: None

Recommendation: Staff recommends approval of the budget transfer

Attachments: Budget transfer

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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