



City of Harrisonburg, Virginia

Water and Sewer Operations Center
2155 Beery Road
Harrisonburg, Virginia 22801
(540) 434-9959 / Fax (540) 434-9769



TO: Kurt Hodgen, City Manager
FROM: Mike Collins, Director of Public Utilities
DATE: January 14, 2016
RE: Supplemental Appropriation

Summary: Mike Collins, Harrisonburg Director of Public Utilities, requests transfer of \$110,000 from the Sewer Enterprise Fund Balance to Motor Vehicles & Equipment expense code used by Public Works.

Background: Mike Collins and James Baker have mutually agreed for Harrisonburg Public Utilities (HPU) to purchase a used 2006 Vacuum / Jet truck from Harrisonburg Public Works (HPW).

Key Issues: Staff believes that this transaction is mutually beneficial to both Departments and the City as a whole.

Environmental Impact: HPU will use the truck for various functions in the sewer management effort and Public Works will have opportunity to advance their inventory of Storm Water Management Equipment

Fiscal Impact: Reduce un-appropriated Sewer Fund Balance by \$100,000; Sewer Fund Balance was at \$4,526,842 at end of FY2015.

Prior Actions: None.

Alternatives: (a) HPU continue to borrow unit
(b) HPU purchase a new unit

Community Engagement: None

Recommendation: HPU Director recommends approval of request.

Attachments: Request for Supplemental Appropriation

Review: Approval required by Mike Collins, Director of Public Utilities
Approval required by Larry Propst, Director of Finance
Approval required by Erica Kann, City Clerk
Approval required by Kurt Hodgen, City Manager