

**APPLICATION FOR PUBLIC UTILITIES
FROM CITY OF HARRISONBURG, VIRGINIA
TO FACILITIES LOCATED IN ROCKINGHAM COUNTY**

I. GENERAL INFORMATION

(By Applicant)

Name of Applicant: VMRC
 Address of Applicant: 1501 Virginia Avenue, Harrisonburg, VA 22802
 Telephone of Applicant: 540-705-4710
 Service Location ID: _____ TM 93-7-L1 _____ LOT _____ Parcel _____
 Service Location Address: Rockingham County TM #93-7-L1, empty lot at the end of Harmony Dr.
 Type of Utility Requested: Water Sewer
 Type of Utility Use: Residential Commercial Industrial Institutional
 Agriculture Other: Irrigation / Frost Proof Hydrant
 Rockingham County Approval: Attachment _____

II. UTILITY INFORMATION

(By City)

- A. Average Daily Usage:
 _____ Equivalent Residential Connections * 260 *gpd* / E.R.C. = _____ *gpd*
 Other Calculations: Frost Proof Hydrant with 1" service line and 3/4" meter.

 Specific Data (describe): Irrigation service will be used to water gardens where food is grown for VMRC.

- B. Peak Daily Usage
 AWWA Fixture Units is Equivalent to _____ *gpm*
 Average Daily Demand * Peak Factor of _____ = _____ *gpm*
 Specific Data describe): _____

- C. Fire Flow Demand
 Requirement _____ *gpm*
 Describe needs assessment: _____

III. UTILITY ASSESSMENT COMMENTS

(By Director)

A. System Zone for Water

Zone ID: PARK VIEW

Zone Transfer & Storage Issues for Daily Demand: NONE

Site Specific Delivery and Pressure Issues for

Peak Demand: NONE

Fire Flow Demand: NOT REQUIRED

Other Issues:

B. System for Sanitary Sewer

Collection System Comments: N/A

Interceptor System Comments: N/A

Treatment System Comments: N/A

Note: Comments may include the need for engineering evaluations that shall be completed prior to final evaluation of this application.

IV. RECOMMENDATION



Recommendation for Approval



Recommendation for Approval Subject to the Applicant Completing the following:



Forward to Planning Commission



Forward to City Council

Dan Beahm
Signature of Applicant

4/14/16
Date

Mike Carr
Signature of Director of Public Utilities

5.2.16
Date

**Request for Review of Availability for Water and/or Sewer
To Land Located in Rockingham County**

City of Harrisonburg Code of Ordinances Section 7-2-4 requires that Rockingham County (the County) acknowledge that an Applicant (as defined in such ordinance) has requested public utility service from the City of Harrisonburg (the City) for property located in the County. By signatures of the Applicant, and authorized representatives of the City and the County, the City will begin to evaluate the City's ability to provide the requested services.

APPLICANT

The signature of the Applicant is an official request to obtain City utility services and acknowledgement that Applicant has reviewed the conditions of City Code of Ordinance Section 7-2-4 (see Page 2), including the requirement to submit certain documents incidental to this application.

Services Requested:

WATER (Please Initial) OB

SEWER (Please Initial) _____

Dan Beahm
Signature

4/14/16
Date

CITY OF HARRISONBURG

The signature of the City's Director of Public Utilities acknowledges the Applicant's request for utility services from the City. The signature does not constitute approval of services, but the City's intent to review the request and evaluate the City's ability to provide the requested services. The City will provide to the County a statement regarding the availability of requested services and the City's intent to provide such services subject to approval by the County.

Dan A. [Signature]
Director of Public Utilities

5/2/16
Date

COUNTY OF ROCKINGHAM

The signatures of the County Officials below acknowledge the Applicant's intent to use utility services of the City instead of the County. These signatures shall not imply approval by the County of the provision of said services by the City. Final approval is contingent upon the Board of Supervisors' consent pursuant to Virginia Code, Section 15.2-2143. This acknowledgement in no way implies or constitutes approval of any rezoning, special use permit or any other land use related request that requires Board of administrative approval.

[Signature]
Director of Community Development

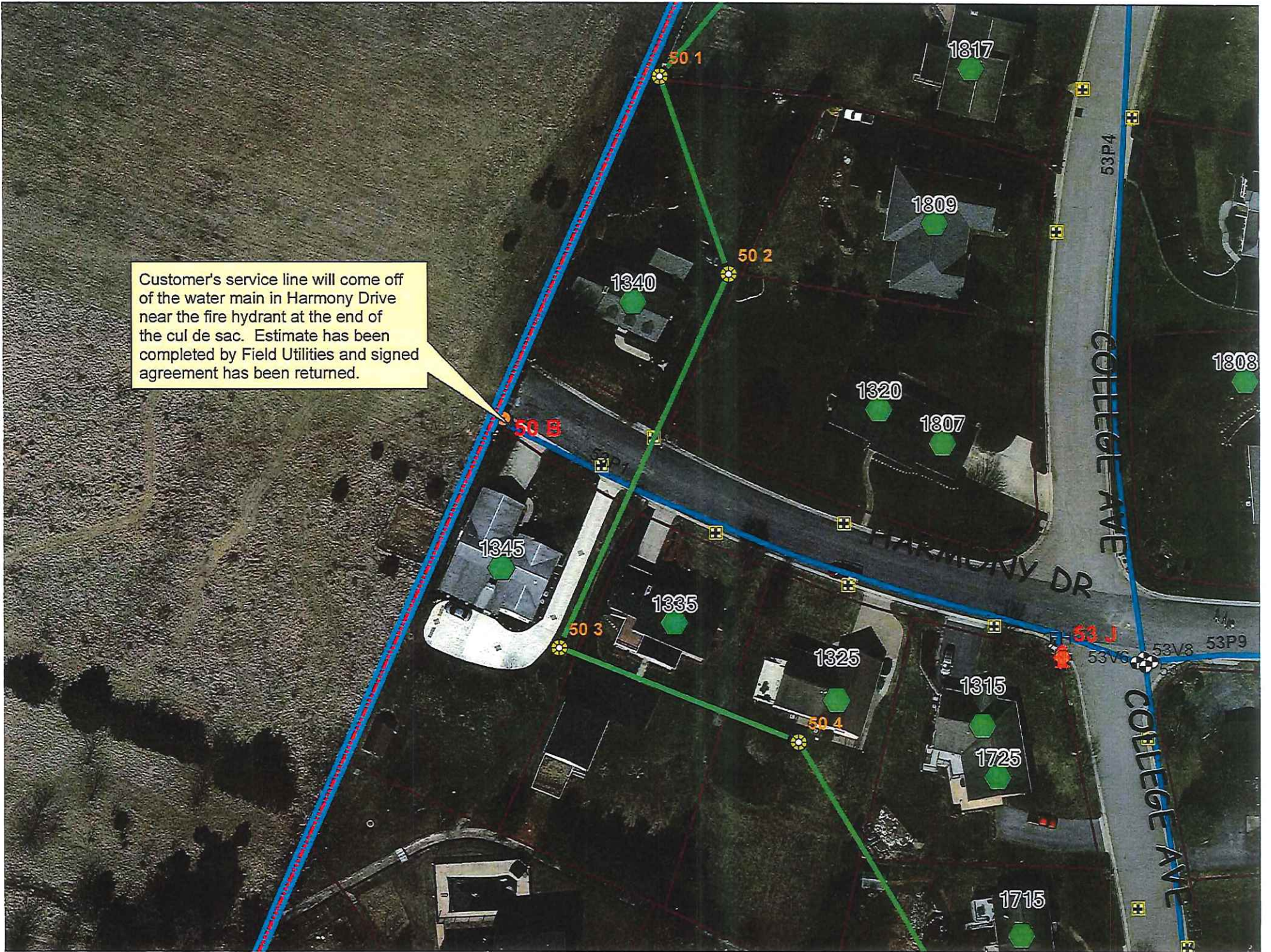
4/15/2016
Date

[Signature]
Director of Public Works

4/15/16
Date

Comments: _____

Customer's service line will come off of the water main in Harmony Drive near the fire hydrant at the end of the cul de sac. Estimate has been completed by Field Utilities and signed agreement has been returned.



Lawn Meter Request Worksheet

VMRC

4/14/16
Date

Customer Name

Rham County TM#93-7-21

Service Address

End of Cul de Sac on Harmony Drive in Park View

1.) Sketch:

Attach a sketch showing desired meter location, location of backflow preventer, and layout of proposed irrigation system. Proposed valves, boxes, backflow preventer and above ground devices to be 12' minimum from City meter box. Water service lines that will not be drained shall be 30" minimum depth.

2.) System Type:

Designed irrigation system (Requires a 1" service and meter).

Frost proof hydrant (hose bib)

3.) System Flow Rate:

The system has been designed with a maximum flow rate of N/A gpm.

4.) Backflow Prevention:

An approved backflow prevention device is required under Harrisonburg City Code Title 11, Chapter 5. The designer has been advised to obtain approval of the device he has proposed from the Office of Community Development, 409 South Main Street, Harrisonburg, VA 22801, (540)-432-7700. Backflow preventers located in the County will be inspected by the Department of Public Utilities – Engineering Division.

5.) Permitting:

Prior to construction, you will be required to obtain a plumbing permit from the Department of Community Development. (Not applicable to County residents.)

VMCR - Building & Grounds
Irrigation system designer signature & company name

Department of Public Utilities Use Only

Approved service size: _____

Approved meter size: _____

Connection Fee: _____

Approved by: _____ Date: _____

APPLICATION FOR PUBLIC UTILITIES FROM CITY OF HARRISONBURG, VA
TO FACILITIES LOCATED IN ROCKINGHAM COUNTY
AUTHORIZATION OF REVIEW

City Code of Ordinance Section 7-2-4(e) states, "The Director may charge a reasonable fee to cover time and expenses of processing the application". The following policy shall be used to distribute the expenses incurred by the Department of Public Utilities.

1. **Initial Review:** There shall be no charge to execute the "Application and Acknowledgement" form used to initiate the review process by City and County officials. There shall be no charge to provide the first response to the "Application for Public Utilities From City of Harrisonburg, Virginia to Facilities Located in Rockingham County; Code of Ordinance 7-2-4". It should be recognized that the first response may be a letter of recommendation for approval or disapproval, or, it may provide stipulations for additional information or engineering evaluation.
2. **Continued Review:** Under circumstances progressing beyond the initial review, the Department shall invoice the applicant for specific cost as incurred. Upon request, the Department may provide a non-binding estimate for the applicant to consider. The costs shall include, but are not limited to: processing, consulting and support as applied directly to the management of the application.

"Processing costs" - shall only include the time of the "application officer" to handle, coordinate, evaluate, review and manage the process until the application has been closed; unit billing rate shall be \$28.55/hour.

"Consulting costs" - shall refer to contracted, or in-house, hydraulic modeling performed to evaluate the water or sewer system impact. Contracted cost shall be forwarded at invoice costs. In house engineering rate shall be at \$34.55/hour.

"Support costs" - shall refer to the collection of information by field technicians billed at the rate accepted to # person crew used.

I hereby acknowledge that I may be charged according to the above policy.

Name

Date

P.O. Box; Street #

City, State, Zip

**ORDINANCE AMENDING AND RE-ENACTING SECTION 7-2-4
OF THE CODE OF ORDINANCES
CITY OF HARRISONBURG, VIRGINIA**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HARRISONBURG, VIRGINIA:

That Section 7-2-4 be repealed and replaced by the following provisions:

(a) The owner or his agent (the Applicant of a parcel of land located outside the corporate limits or the City of Harrisonburg may apply to the Director of Public Utilities of Harrisonburg (the Director) for permission to connect to the City's potable water or sanitary sewer systems. Prior to applying for approval from the City, the Applicant shall obtain acknowledgement from the County of Rockingham of his request for City utility services. Such acknowledgement may take whatever form is acceptable to both the County and the Director, and need not commit the County to final approval. Such acknowledgement by the County shall be submitted with the application to the City. For new water connections, the application shall include (i) the estimated average daily demand, (ii) peak instantaneous demand, and (iii) fire flow demands.

(b) Where the intended use of the Applicant's land is residential involving fewer than ten units, the Director shall either approve or reject the application. Where there is any other intended use the Director shall forward the application to the Planning Commission for its recommendation. After consideration by the Commission, the application shall be forwarded to City Council, with the recommendations of both the Commission and Director for final approval or rejection.

(c) Prior to acting on the application, the Director may require that the Applicant submit appropriate engineering reports or studies that demonstrate the anticipated impact on the City's water or sanitary sewer system along with any recommendations for changes or additions to the City's infrastructure indicated because of the proposed new connections. All engineering studies and reports shall be paid for by the Applicant.

(d) All infrastructure, whether it be an extension to a main, or a new service line or lateral, shall be installed in accordance with the City's Design and Construction Standards Manual at the Applicant's expense. Once installed by the Applicant and accepted by the Director, water lines up to the meter and sanitary sewer lines up to the laterals shall be the property of the City. The Applicant shall provide all reasonably required easements, at the Applicant's expense.

(e) The Director may charge a reasonable fee to cover time and expenses of processing the application.

(f) The "main" is a water or sanitary sewer line that serves more than one customer. A "service line" is a water line proceeding from a main that serves one customer. A "lateral" is a sanitary sewer line proceeding from a main that serves one customer.

CITY OF HARRISONBURG, VIRGINIA
AGREEMENT TO PERFORM WORK AT COST
PER CITY CODE SECTION 7-4-23
Fiscal Year 2015 - 2016

THIS AGREEMENT, dated the 7th day of April, 2016,

by and between the Department of Public Utilities of the City of Harrisonburg,
hereinafter referred to as "City" and VMRC

_____, hereinafter referred to as
"Customer".

WITNESSETH:

WHEREAS, Customer has requested the City to perform work on behalf
of Customer; and

WHEREAS, City is willing to perform the work and Customer is willing
to pay the City for its work pursuant to the Section 7-4-23 of the Harrisonburg City Code;

NOW, THEREFORE, the parties agree as follows:

(1) City agrees to perform the following scope of work:

Install a new 1" irrigation service with a 1" meter at the VMRC property at the very end
of Harmony Drive at the Rockingham County line.

_____ at the request of the Customer.

(2) Customer agrees to pay City for its work, according to the City's rates
as set forth in the City Code section referred to above, upon the following terms:

(a) Deposit required: _____

(b) All work shall be paid in full within 30 days from the date of billing and any
statement not paid within 30 days shall carry interest at 1.5% per month.

(c) City rate schedule – dated July 1, 2015

(d) Costs not to exceed limit: \$2,674.06

(e) Nonbinding estimated cost: \$1,782.70

(f) Other: _____

(3) Customer gives consent to the City to enter upon its property for the purposes of performing said work.

(4) Said work to commence on _____ and shall be completed within _____ days assuming there are no weather delays. City is subject to change the schedule due to unforeseen circumstances beyond the City's control that present an immediate threat to the proper performance of essential functions; with no associated costs being charged by the customer or the City. The customer should notify the City of any schedule change the morning of the commencement date.

(5) This is the entire agreement between the parties and any amendments shall be made in writing and signed by all parties to this Agreement.

(6) This Agreement shall be construed according to the laws of the Commonwealth of Virginia and the ordinances of the City of Harrisonburg, Virginia.

WITNESS the following signatures and seals:

Customer – Service Address

Department of Public Utilities,
City of Harrisonburg

Name: VMRC - Dan Beachy

Street: End of Harmony Drive

By: Meranda H. Lokey

City/State: Harrisonburg, VA 22801

Its Director or his representative

Phone: 564-6501 cell: 705-7416

Date: 4/7/2016

Tax Map # 93-7-L1

* Behind 2700 Willow Run Rd.

Customer – Billing Address/if different

Street/Box: 1501 Virginia Ave

City/State: Harrisonburg, Va 22802

Customer Signature:

By: Dan Bembly

Dated: 4/7/16