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“A place where learning has no limits and together we work for the success of all.”

TO: Mr. Ande Banks, City Manager  
Mr. Larry Propst, City Finance Director  
FROM: Mr. Daniel Kirwan, Harrisonburg City School’s Director of Finance  
Mr. Shawn Printz, Harrisonburg City School’s Chief Operating Officer  
DATE: August 7, 2024  
RE: Supplemental Appropriation – School Capital Fund 1311

**Summary:** The Harrisonburg City School division is requesting a supplemental appropriation in the amount of \$841,860.00 for the School Capital Fund 1311 to replace two boilers and hot water heater at Stone Spring Elementary School and the air handler unit with Trane controls at Keister Elementary School.

**Background:** The school board is requesting a supplemental appropriation for the school capital fund (1311) in the amount \$841,860.00 to replace two boilers and hot water heater at Stone Spring Elementary School and the air handler unit with Trane controls at Keister Elementary School. These projects are in the city and school division CIP and equipment has come to the end of its useful life and needs to be replaced.

**Key Issues:** None

**Environmental Impact:** None

**Fiscal Impact:** The school system will use our unappropriated operation fund balance to fund this capital replacement expense.

**Prior Actions:** None

**Alternatives:** Do not approve the budget transfer

**Community Engagement:** None

**Recommendation:** Staff recommends approval of the budget transfer

**Attachments:** Budget transfer

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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