March 15, 2016

To: Key Officials of Full Member Local Governments
      Council and Board Clerks of Full Member Local Governments

From: Kim Winn, Executive Director

Subject: 2016 VML Policy Committee Nominations

The Virginia Municipal League is now accepting nominations for its 2016 policy committees. Accompanying this document is a description of the policy committee process, along with a nomination form. Please complete the nominations form and return it to VML by April 15. If your community has an election in May, please return this form by the requested date even if you must revise it later.

Please observe the following guidelines when making your policy nominations:

•Only full-member local governments may participate.

•You may nominate two individuals to a committee; if two are nominated, at least one nominee must be a governing body member.

•Only governing body members and appointed officials (i.e., employees of the local government) are eligible to serve.

•Individuals may serve on only one committee a year.

•The chief administrative officer or mayor/board chairman must sign the nomination form.

•Please return nomination forms by April 15.

We will forward information about policy committee meeting times and location as soon as they are confirmed. Policy committee recommendations that emerge from the July meeting will be forwarded to the Legislative Committee for consideration at its September meeting.

Please call/email Janet Areson (804/523-8522, jareson@vml.org) if you have any questions about the appointment process.

Attachments