



CITY OF HARRISONBURG  
**PUBLIC**  
UTILITIES

2155 BEERY ROAD, HARRISONBURG, VA 22801

OFFICE (540) 434-9959 • FAX (540) 434-9769

TO: Ande Banks, City Manager  
FROM: Mike Collins, Director, Public Utilities  
DATE: August 22, 2023  
RE: Ordinance Revisions

**Summary:** The Director of Public Utilities is requesting amendment to City Code Sections as follows to align with current practices:

- Sec. 7-1-4. - Bills for water and sewer service generally; when payment required.
- Sec. 7-1-7. - Procedure for payment of bills; disposition of receipts.
- Sec. 7-1-8. - Discontinuance of service generally.
- Sec. 7-1-9. - Discontinuance of service for delinquency in payment of utility bills; generally.
- Sec. 7-1-10. - Report of discontinuance of service.
- Sec. 7-1-11. - Re-establishment of utility service in another name.
- Sec. 7-1-12. - Complaint as to bill not ground for nonpayment.
- Sec. 7-1-13. - Water and sewer pipes to be laid directly from street or main.
- Sec. 7-1-14. - Waiver of control over stop boxes and stopcocks.
- Sec. 7-1-15. - Deposit prerequisite to service—Required.
- Sec. 7-1-17. - Same—Refund.
- Sec. 7-1-18. - Same—To be reported to city auditor.
- Sec. 7-1-19. - Same—Receipts.
- Sec. 7-1-20. - Same—Deposit and withdrawal.
- Sec. 7-1-21. - Transfer of account; deposits and balances.
- Sec. 7-4-1. - Schedule of rates and charges generally.
- Sec. 7-4-3. - Utility accounts—When bills due and payable; penalty for delinquent payment.
- Sec. 7-4-5. - Same—Lists of delinquent accounts.
- Sec. 7-4-6. - Same—Adjustment of erroneous accounts.
- Sec. 7-4-8. - Installation and rental charges for fire plugs.
- Sec. 7-4-9. - Adjustments for excessively high consumption.
- Sec. 7-2-16. - Permitting water to run wastefully.
- Sec. 7-2-18. - Repairing leaking fixtures.



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**Background:** N/A

**Key Issues:** N/A

**Environmental Impact:** N/A

**Fiscal Impact:** N/A

**Prior Actions:** N/A

**Alternatives:** (a) N/A  
(b); or  
(c) Do not amend ordinance at this time

**Community Engagement:** N/A

**Recommendation:** Amend City Ordinance

**Attachments:**

- 1) City Code Section 7-1-4
- 2) City Code Section 7-1-7
- 3) City Code Section 7-1-8
- 4) City Code Section 7-1-9
- 5) City Code Section 7-1-10
- 6) City Code Section 7-1-11
- 7) City Code Section 7-1-12
- 8) City Code Section 7-1-13
- 9) City Code Section 7-1-14
- 10) City Code Section 7-1-15
- 11) City Code Section 7-1-17
- 12) City Code Section 7-1-18
- 13) City Code Section 7-1-19
- 14) City Code Section 7-1-20



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- 15) City Code Section 7-1-21
- 16) City Code Section 7-4-1
- 17) City Code Section 7-4-3
- 18) City Code Section 7-4-5
- 19) City Code Section 7-4-6
- 20) City Code Section 7-4-8
- 21) City Code Section 7-4-9
- 22) City Code Section 7-2-16
- 23) City Code Section 7-2-18

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial*