



City of Harrisonburg, Virginia

Office of the City Manager

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Kurt D. Hodgen
City Manager

TO: Kurt Hodgen, City Manager
FROM: Kristin McCombe, Grants Compliance Officer
DATE: 04/28/2016
RE: 2016 CDBG Action Plan Council Approval Request

Summary: The council may consider the FY2016 CDBG Action Plan for approval.

Background: The CDBG Selection Committee met on March 3, 2016 to discuss the scoring of this year's applications. The committee agreed upon the recommendations that were brought to council on 03/22/2016.

Key Issues: This year, the selection committee chose to at least partially fund each of the 8 applications that were received from outside organizations. Two additional applications were submitted late. In fairness to everyone, the selection committee chose to adhere to the clearly communicated deadlines and not consider these two applications for funding.

Two water line upgrades and one sewer upgrade are being recommended. Funding for AED devices at the City Hall and in mobile units has also been recommended.

RE:

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Environmental Impact: The only projects that the selection committee is recommending for funding that will require research into the environmental impact are the two Public Utilities waterline upgrade projects, and the Public Utilities sewer line upgrade project.

Fiscal Impact: CDBG funds operate outside of the City's general budget. The grant is a reimbursement grant, so funds must be expended from the City's accounts prior to reimbursement from HUD.

Prior Actions: 01/12/2016 – Public Hearing to solicit input
03/22/2016 – Public Hearing to begin Public Comment Period
04/22/2016 – Public Comment Period closed

Alternatives: (a) Approve Action Plan; or
(b) Do not approve Action Plan

Community Engagement:

12/17/15 – Application Package sent to more than 100 parties interested in CDBG
12/21/15 – RFP printed in the DNR
1/12/16 – Public Hearing to collect input on CDBG
01/14/2016 – Applicant Training

Recommendation: Staff recommends that Council approve this item.

Attachments: 2016-2017 CDBG Proposed Funding

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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