



CITY OF HARRISONBURG  
**PARKS &  
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

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TO: Ande Banks, City Manager  
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation  
DATE: 4/26/24  
RE: Levitt AMP Harrisonburg Music Series

**Summary:** Consider the special event application request for Harrisonburg Downtown Renaissance's Levitt AMP Harrisonburg Music Series on Wednesday evenings from June 26-September 11, 2024.

**Background:** This is a 10-week, free, outdoor music concert series in the grassy lot next to Turner Pavilion. HDR was awarded a grant through the Levitt Foundation to host these summer concert series for 2023, 2024, and 2025. The concert series will bring the community together through live music. A beer garden will be available during the concert series.

This application was reviewed and approved by the Special Events Committee on April 4, 2024.

The total cost of this event is estimated to be around \$1300 per event day. The event organizer is responsible for payment of applicable charges.

**Key Issues:**

- PW Support (No parking signage, barricades, sweeper truck)
- HPD Support (off-duty officers)
- Commissioner of Revenue (business licenses, food vendors)
- COI & Endorsement, ABC permit to be submitted prior to event