

Total Fees Due: \$ 485  
Application Fee: \$425.00 plus \$30.00 per acre  
1.47

Date Application & Fee Received: 11-08-19  
Received by: [Signature]

## Application for Special Use Permit City of Harrisonburg, Virginia

[www.harrisonburgva.gov/zoning-applications](http://www.harrisonburgva.gov/zoning-applications)

### Section 1: Description of Property

Location (street address): 1043, 1061 S. HIGH ST  
Tax Map Number: Sheet: 19 Block: A Lot: 8 Total Land Area: 1.47 acres or sq. ft.  
Existing Zoning Classification: re-zoning to B-2  
Special Use being requested: 10-3-91 (1) manufacturing, processing & assembly

### Section 2: Property Owner's Information

Property Owner's Name: The Norton Group LLC, Brian Diener  
Street Address: 860 Canterbury Ct Email: brian.l.diener@gmail.com  
City: Harrisonburg State: VA Zip: 22801  
Telephone: Work: 540-209-7087 Fax: \_\_\_\_\_ Mobile/Home: \_\_\_\_\_

### Section 3: Owner's Representative Information

Owner's Representative: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: Work: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile/Home: \_\_\_\_\_

### Section 4: Certification

I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.

Signature: [Signature]  
Property Owner

### Section 5: Required Attachments to be provided by Applicant

- Site or Property Map
- Letter explaining Proposed Use & Reasons for Seeking a Special Use Permit
- Traffic Impact Analysis (TIA) Determination Form OR Traffic Impact Analysis (TIA) Acceptance Letter signed by Public Works Department - Applicant is responsible for coordinating with Public Works Department prior to submitting SUP application. More information at [www.harrisonburgva.gov/traffic-impact-analysis](http://www.harrisonburgva.gov/traffic-impact-analysis). This requirement is waived for the following SUPs: major family day homes, reducing required parking areas, reduction in required side yard setback, wireless telecommunication facilities, walls and fences, and short term rentals. To prevent delays in reviewing your application, please consult with Planning staff to confirm your application does not require a TIA Determination Form or TIA Acceptance Letter.

NOTE: If applying for a Wireless Telecommunications Facility allowed only by SUP, then also submit a wireless telecommunications facility application.

Total Fees Due: \$ 485  
Application Fee: \$425.00 plus \$30.00 per acre

Date Application & Fee Received: 11-08-19  
Received by: Aol 76t

## Application for Special Use Permit

### City of Harrisonburg, Virginia

[www.harrisonburgva.gov/zoning-applications](http://www.harrisonburgva.gov/zoning-applications)

#### Section 1: Description of Property

Location (street address): 1043, 1061 S. High St  
Tax Map Number: Sheet: 19 Block: A Lot: 8 Total Land Area: 1.47 acres or sq. ft.  
Existing Zoning Classification: rezoning to B-2  
Special Use being requested: 10-3-91(2) warehousing

#### Section 2: Property Owner's Information


Property Owner's Name: The Norton Group LLC, Brian Diener  
Street Address: 860 Canterbury Ct Email: brian.l.diener@gmail.com  
City: Harrisonburg State: VA Zip: 22801  
Telephone: Work: 540-209-7087 Fax: \_\_\_\_\_ Mobile/Home: \_\_\_\_\_

#### Section 3: Owner's Representative Information

Owner's Representative: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: Work: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile/Home: \_\_\_\_\_

#### Section 4: Certification

I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.

Signature:   
Property Owner

#### Section 5: Required Attachments to be provided by Applicant

- Site or Property Map
- Letter explaining Proposed Use & Reasons for Seeking a Special Use Permit
- Traffic Impact Analysis (TIA) Determination Form OR Traffic Impact Analysis (TIA) Acceptance Letter signed by Public Works Department - Applicant is responsible for coordinating with Public Works Department prior to submitting SUP application. More information at [www.harrisonburgva.gov/traffic-impact-analysis](http://www.harrisonburgva.gov/traffic-impact-analysis). This requirement is waived for the following SUPs: major family day homes, reducing required parking areas, reduction in required side yard setback, wireless telecommunication facilities, walls and fences, and short term rentals. To prevent delays in reviewing your application, please consult with Planning staff to confirm your application does not require a TIA Determination Form or TIA Acceptance Letter.

NOTE: If applying for a Wireless Telecommunications Facility allowed only by SUP, then also submit a wireless telecommunication facility application.

The Norton Group LLC  
860 Canterbury Court  
Harrisonburg, VA 22801

November 8, 2019

City of Harrisonburg Planning Commission  
409 S. Main St.  
Harrisonburg, Va. 22801

To Whom It May Concern:

The Norton Group LLC purchased these properties in two sales this past year. We are looking to have the following properties rezoned from M-1 to B-2. For the past 20 years, two properties, 1061 Suite A and 1059, have been used by businesses as retail spaces non-conforming as M-1. The B-2 zoning for the use of these properties is in line with the city of Harrisonburg's comprehensive plan.

**1043 S. High St:**

**Suite A:** Approximately 1800 SF. Green Solutions LLC occupies the space. They clean carpets at this site. Rezoning to B-2 would allow them to have a retail store in the front of this space to sell rugs and furniture. Their hours of operation are 9am-5pm Mon.-Fri. and they have no scheduled truck deliveries.

**Suite B:** Approximately 4600 SF. GoPuff LLC desires to occupy this space in the spring of 2020. GoPuff is a digital convenience delivery service where customers order items online to have the items delivered. Customers would not be coming to this location. We are applying for a special use permit, section 10-3-91 (2) to allow warehousing of their goods in B-2. Their hours of operation are twenty four hours a day, seven days a week. They will have 10-12 tractor trailer deliveries per week 6am-6pm.

**1045 S High St:**

**Suite A:** Approximately 12,500 SF. Electrical Supply Company occupies the space. They sell electrical supplies for wholesale and retail. Their hours of operation are 7am-5pm Mon.-Fri. They have UPS and Fedex deliveries once per day, flat-bed truck and van

deliveries three times a week on Mon., Wed., and Fridays and have tractor trailer deliveries two to three times per week.

**Suite B:** Approximately 7500 SF. Star Heating and Cooling LLC occupies the space. They install and repair HVAC units and ductwork. Their hours of operation are 7:30am-4pm Mon.-Fri. Every day they have a UPS delivery in the afternoon and one or two tractor trailer deliveries also in the afternoon. They also have a uniform-cleaning truck that comes once a week in the morning and a Pepsi truck that comes once a month.

**1059 High St.** is an approximately 1800 SF building occupied by Brothers Pizza. They are a restaurant offering food on-site and for delivery. Their hours of operation are 11am-10pm Sun.-Thurs. and 11am-11pm on Fri. and Sat. They have two truck deliveries every Mon. and Wed. morning and one morning delivery every Fri.

**1061 S High St:**

**Suite A:** Approximately 8000 SF occupied by BBB Market. They are a grocery store. Their hours of operation are 9am-9pm seven days a week. They have one truck delivery every two weeks.

**Suite B:** Approximately 4000 SF unit to be occupied by Staff of Life on Jan. 1, 2020. They are a bakery that sells goods to farmers markets and restaurants. We are applying for a special use permit, section 10-3-91 (1) for manufacturing, processing, and assembly operations to allow them to operate their bakery. The largest number of employees that will be working on any given shift is three. Their hours of operation are 4am-5pm. They have one truck delivery every week.

**Suite C:** Approximately 4000 SF is currently unleased.

**1063 S High St** is an approximately 1500 SF building occupied by Harrisonburg Plumbing Supply. They sell plumbing supplies for wholesale and retail. Their hours of operation are 8am-5pm Mon.-Fri. and 9am-12:30pm on Sat. They have a UPS and Fedex delivery once a day.

Thank you for your consideration.

The image shows a handwritten signature in black ink. The signature is stylized, starting with a large, looped 'B' followed by a horizontal line that extends to the right. There is a second, smaller signature or mark to the right of the first one, also consisting of a looped initial followed by a horizontal line.

Brian L. Diener  
Manager



REZONING REQUEST  
AREA

SUP REQUESTS

GoPuff Inc.

Green Solutions

EECO

Station Heating and Cooling

Vacant

Staff of Life

BBQ Market

Bathhouse Pizza

Plumbing Supply

SOUTH AVE

SMITH ST

19G7

1029 19G8

19D11

19A10

19G9

1035

1041

1039

1037

1043

1043

1043

19A8

1045

19A6

1061

19A4

1065

19A2A

20G1

19A3

206

204

204

204

204

204

204

204

204

204

204

204

19A2

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204

204



City of Harrisonburg, VA  
Department of Public Works

Determination of Need for a  
Traffic Impact Analysis (TIA)

www.harrisonburgva.gov/traffic-impact-analysis

<b>Contact Information</b>				
Consultant Name:				
Telephone:				
E-mail:				
Owner Name:	The Norton Group LLC, Brian Diener			
Telephone:	540-209-7087			
E-mail:	brian.L.diener@gmail.com			
<b>Project Information</b>				
Project Name:	1043, 1045, 1059, 1061, 1063 S. High Rezoning			
Project Address: TM #:	19 A 4, 19 A 5, 19 A 6, 19 A 7, 19 A 8			
Existing Land Use(s):	See project description (currently zoned M1)			
Proposed Land Use(s): (if applicable)	See project description (proposed zone B2)			
Submission Type:	Comprehensive Site Plan <input type="radio"/>	Special Use Permit <input type="radio"/>	Rezoning <input checked="" type="radio"/>	Preliminary Plat <input type="radio"/>
Project Description: (Include site plan or preliminary sketch and additional details on land use, acreage, access to site, etc)	Existing companies on site (not changing) are: Star Heating & Cooling, Electrical Equipment Company (EECO), Brothers Pizza, Harrisonburg Plumbing Supply, BBB Supermarket, and Green Solutions. Additional spaces (currently vacant) are anticipated to be occupied by: goPuff convenience delivery warehouse, a production bakery, and a tenant for second floor space previously used for offices.			
<b>Peak Hour Trip Generation (from row 15 on the second page)</b>				
AM Peak Hour Trips:	20			
PM Peak Hour Trips:	33			

**(reserved for City staff)**

TIA required? Yes \_\_\_\_\_ No X

Comments:

All information about proposed uses was provided by the property owner.

Accepted by: John G. Fildes

Date: 11/9/19

Revised Date: February 2019

**Peak Hour Trip Generation by Land Use**

**Existing Uses**

Use	ITE Land Use	Land Use Code	Unit	Quantity	AM Peak	PM Peak
Star Heating & Cooling	General Light Industrial	110	1000 s.f. GFA	7.5	5	5
Electrical Equipment Company	General Light Industrial	110	1000 s.f. GFA	12.5	9	8
Brothers Pizza	Fast Food Restaurant w/o drive through window	933	1000 s.f. GFA	1.85	46	52
Harrisonburg Plumbing Supply	General Light Industrial	110	1000 s.f. GFA	1.5	1	1
BBB Market	Supermarket	850	1000 s.f. GFA	8	31	74
Green Solutions	General Light Industrial	110	1000 s.f. GFA	2.9	2	2
Vacant	Vacant		1000 s.f. GFA	12.6	0	0
				<b>Total</b>	<b>94</b>	<b>142</b>

**Proposed Uses (included existing that is not immediately changing)**

Use	ITE Land Use	Land Use Code	Unit	Quantity	AM Peak	PM Peak
Star Heating & Cooling	General Light Industrial	110	1000 s.f. GFA	7.5	5	5
Electrical Equipment Company	General Light Industrial	110	1000 s.f. GFA	12.5	9	8
Brothers Pizza	Fast Food Restaurant w/o drive through window	933	1000 s.f. GFA	1.85	46	52
Harrisonburg Plumbing Supply	General Light Industrial	110	1000 s.f. GFA	1.5	1	1
BBB Market	Supermarket	850	1000 s.f. GFA	8	31	74
Green Solutions	General Light Industrial	110	1000 s.f. GFA	1.7	1	1
Green Solutions retail	Furniture Store	890	1000 s.f. GFA	1.2	1	1
goPuff warehouse	Calculated based on information from goPuff	N/A	N/A	N/A	10	20
Bakery (production, not retail)	Manufacturing	140	1000 s.f. GFA	4	2	3
Vacant space*	Small Office Building	712	1000 s.f. GFA	4	8	10
				<b>Total</b>	<b>114</b>	<b>175</b>

\*Space is on second floor of a building and was previously used for offices, so office was identified as the most likely future use

<b>Final Total (New-Existing)</b>	<b>20</b>	<b>33</b>
-----------------------------------	-----------	-----------