



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Agenda City Council

Mayor Christopher B. Jones
Vice-Mayor Richard Baugh
Council Member Ted Byrd
Council Member Kai Degner
Council Member Abe Shearer

Tuesday, January 26, 2016

7:00 PM

Council Chambers

1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

5.a. Minutes

Attachments: [January 12, 2016 Draft Meeting Minutes](#)

- 5.b. Consider a supplemental appropriation in the amount of \$9,874,000 for the issuance of bonds in December 2015 and for VDOT Revenue Sharing Funds

Review & Recommendation: On December 22, 2015, the city issued \$7,622,000 in bonds to finance the (1) Park View water tank project, (2) renovations to Fire Station No. 1, (3) Reservoir Street improvement project, and the (4) Pleasant Valley Road bridge replacement project.

Included in the supplemental appropriation is \$2,252,000 available from VDOT Revenue Sharing funds for the Reservoir Street improvement project and the Pleasant Valley Road bridge replacement project.

This represents an increase of over 1% of the total city budget. Code of Virginia Section 15.2-2507 requires a public hearing for budget amendments that exceed 1% of the budget. A public hearing notice was advertised in the January 5, 2016 Daily News-Record.

Attachments: [Supplemental Appropriation](#)
[DNR \(Public Hearing Notice\)](#)

Legislative History

1/12/16 City Council amended and approved on first reading

- 5.c. Consider a request from Dean Weaver to amend the Zoning Ordinance Section 10-3-57.5 Area, density and dimensional regulations of the R-7, Medium Density Mixed Residential Planned Community District

Review & Recommendation: Planning Commission recommended approval (7-0) of the Zoning Ordinance amendment that would modify subsection (b) by increasing the maximum density allowed in the R-7 district from 12 dwelling units per acre to 15 dwelling units per acre.

Attachments: [Extract ZO Amend R-7 Density](#)
[Staff Report ZO Amend. Section 10-3-57.5\(b\)](#)
[Existing R-7 Regulations and Proposed Amendment](#)
[Application & Supporting Documents](#)

Legislative History

1/12/16 City Council approved on first reading

- 5.d. Consider a request from Spotswood Country Club Inc. with club representatives Aki Heydarian and Ben Amoss and application representative Dick Blackwell to rezone a total of 8 acres located at 1980 Country Club Road, from R-1, Single Family Residential District to B-2C, General Business District Conditional

Review &

Recommendation:

Planning Commission recommended approval (7-0) of the conditional rezoning request for the subject site which includes a 7.25-acre portion of tax map parcel 73-B-1 and the entirety of tax map parcel 73-B-3 (0.75 +/- acres). The proffers are as follows:

1. Only the following uses allowed in the B-2 General Business District will be allowed:
 - a. Mercantile establishments which promote the show, sale and rental of goods, personal service establishments, restaurants and other shops and stores customary to shopping centers and convenience outlets.
 - b. Governmental, business and professional offices and financial institutions.
 - c. Hotels, motels and similar types of transient accommodations. Nontransient housing facilities are not permitted nor may existing housing facilities be expanded.
 - d. Theaters, community rooms, museums and galleries and other places of assembly for the purpose of entertainment or education. In addition, customary recreational and leisure-time activities which are compatible with surrounding uses are permitted.
 - e. Religious, educational, charitable or benevolent institutional uses which do not provide housing facilities.
 - f. General service or repair shops permitted by right in the B-1 Central Business district but without the limitation as to the number of employees.
 - g. Pet shop or pet grooming establishment and animal hospitals however no outside space shall be permitted.
 - h. Public utilities, public service or public transportation uses or buildings, generating, purification or treatment plants, water storage tanks, pumping or regulator stations, telephone exchange and transformer or substations.
 - i. Public and privately owned parking lots and parking garages.
 - j. Research and development activities which do not cause any more smoke, dust, odor, noise, vibration or danger of explosion than other uses permitted in this district and which involve no more than fifteen (15) percent of the gross floor area in the assembling or processing of products. Any assembling or processing shall only involve products developed on the premises. All services and storage shall be conducted within the principal structure which is to be completely enclosed.
 - k. Plant nurseries and greenhouses provided any outside storage of materials, other than plants, must be screened.
 - l. Public uses.
 - m. Vehicle fuel stations. Vehicles excludes over the road tractors, their trailers, heavy equipment, manufactured homes, industrialized buildings, and agricultural equipment. No vehicle salvage, storage of inoperable vehicles, or sale of junk is allowed.
 - n. Concealed wireless telecommunications facilities, industrial microcells, distributed antenna systems, and macrocells. Telecommunications towers are permitted only by special use permit. Wireless telecommunications facilities are further regulated by article CC.
 - o. Accessory buildings and uses customarily incidental to any of the above listed uses.
2. Special use permits shall be permitted as approved by City Council.
3. Traffic and street improvements as recommended by the Traffic Impact Analysis completed by Ramey Kemp, RKA Project 15175 dated October 2015, shall be constructed and implemented as required by the City of Harrisonburg. In addition, any traffic and street improvements recommended by revisions to the identified TIA or by future TIAs completed for planned uses on the subject property shall be constructed and implemented as required by the City of Harrisonburg.

Attachments: [Extract RZ Spotswood CC](#)
[Maps](#)
[Staff Report CPA and RZ Spotswood Country Club 8 Acres](#)
[Applications & Supporting Documents](#)
[Site Maps](#)
[Surrounding Property Notice](#)

Legislative History

1/12/16 City Council approved on first reading

6. Public Hearings

- 6.a. Consider amending and re-enacting Section 15-2-1, Conditions of Where Animals Are Kept, Tethering of Dogs, of the Harrisonburg City Code

Review & Recommendation: At the December 8, 2015 City Council meeting, staff provided feedback on citizen-submitted changes to Chapter 15 of the city code relating to animal welfare specifically rules regarding tethering of dogs. Council requested a survey be posted to Be Heard Harrisonburg for public input.

Attachments: [Memorandum](#)
[BHH Tethering Survey Results](#)
[Ordinance - Reflecting Proposed Changes](#)
[Public Hearing Notice](#)

7. Regular Items

- 7.a. Consider a resolution to incorporate additional lane mileage into VDOT's Urban Maintenance Inventory

Review & Recommendation: The city is requesting the addition of 0.68 lane miles of Collector/Local Streets be incorporated into VDOT's Urban Maintenance Program. Streets that will be added by this resolution are portions of Willow Hill Drive and Pear Street that were recently developer constructed public streets that meet city standards..

Attachments: [Memorandum](#)
[Map Showing 2016 Street Addition Requests](#)
[Resolution](#)
[U-1 Signed Form VDOT](#)

- 7.b. Consider accepting a grant award for the Police Department from the Virginia Department of Criminal Justice in the amount of \$40,000

Review & Recommendation: On December 15th, 2015 the Virginia Department of Criminal Justice awarded the Harrisonburg Police Department (HPD) the reoccurring annual grant funding a full-time lead Investigator assigned to improve the recognition and investigation of violent crimes against women in Harrisonburg.

Attachments: [Memorandum](#)
[1-11-16 Violence Against Women Grant](#)
[B- Implementation Plan](#)
[B- Budget Narrative 2016](#)

7.c. Presentation on the Raw Water Supply Management Plan

Review & Recommendation: Mike Collins, Harrisonburg Director of Public Utilities, has authored a summary that recaptures the goals and details of the city's pursuit for a sustainable long term water supply. The document, entitled "Raw Water System Management Plan (RWSMP)", includes:

- * An "Executive Summary Scorecard" section that provides current benchmarks for analysis of the City's progress and future requirements;
- * Four sections that articulate the goals of the RWSMP
- * Forecasting Required Water Supply
- * Optimizing Future Water Supply
- * Sustaining Future Water Supply under Drought
- * Mitigating Future Water Supply Risk;
- * Appendices that capture many of the advantages, constraints, and history of Harrisonburg's water sources.

Attachments: [Memorandum](#)
[DEQ Permit Letter](#)
[RWSMP Report](#)

8. Special Event Application Requests

8.a. Consider approving the revised Special Event Application for the city of Harrisonburg

Review & Recommendation: The special event application for the city has been reviewed and additional regulations have been added, along with designated courses for runs within Harrisonburg and guidelines.

Attachments: [Memorandum](#)
[Special Event Application 2016](#)
[Neighborhood Release Form](#)

9. Supplementals

9.a. Consider a supplemental appropriation for the Police Department in the amount of \$33,044.00 from the 2016 Department of Motor Vehicles Speed and Alcohol Enforcement Grant

Review & Recommendation: On September 29, 2015 the Virginia Department of Motor Vehicles awarded the Harrisonburg Police Department the annual grant funding for speed and alcohol enforcement from October 1, 2015 through September 30, 2016. Grant funding totaling \$33,044 will cover the costs of overtime, equipment, and training. HPD plans to work 760 plus overtime hours to conduct a minimum of four checkpoints, 78 saturation patrols, attend one conference, and increase the number of radar units in active use from 28 to 30.

Attachments: [Memorandum](#)
[Supplemental Appropriation](#)
[DMV Grant - Alcohol](#)
[DMV Grant - Speed](#)

9.b. Consider a supplemental appropriation for the Public Utilities Department in the amount of \$110,000 from the Sewer Enterprise Fund Balance

Review & Recommendation: Mike Collins, Harrisonburg Director of Public Utilities, requests transfer of \$110,000 from the Sewer Enterprise Fund Balance to Motor Vehicles & Equipment expense code used by the Public Works Department.

Attachments: [Memorandum](#)
[Supplemental Appropriation](#)

11. Other Matters

12. Boards and Commissions

12.a. Board of Equalization

Review & Recommendation: The city clerk was informed that Sara Ardrey-Graves moved out of the area. Currently, there is an application on file from Chris Pipkins from 2014 and he is still interested in serving. The person appointed to this position would be serving an unexpired term to expire on December 31, 2016.

12.b. Building Code Board of Appeals

Review & Recommendation: There are three upcoming vacancies and the city clerk has notified the individuals that are up for re-appointment and hasn't heard anything to date. The city clerk has also contacted an individual that had their application on file to see if he was still interested in serving. These three terms expired November 30, 2015.

119.3 Officers and qualifications of members.

The LBBCA shall annually select one of its regular members to serve as chairman. When the chairman is not present at an appeal hearing, the members present shall select an acting chairman. The locality or the chief executive officer of the locality shall appoint a secretary to the LBBCA to maintain a detailed record of all proceedings. Members of the LBBCA shall be selected by the locality on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry. At least one member should be an experienced builder; at least one member should be an RDP, and at least one member should be an experienced property manager. Employees or officials of the locality shall not serve as members of the LBBCA

12.c. Deer Population Task Force

Review & Recommendation: There is one current vacancy. The city clerk does not have any applications on file to fill this vacancy. The newly appointed would serve until they are not longer interested in serving.

Attachments: [Silling, Robert](#)

12.d. Economic Development Advisory Committee

Review & Recommendation: Attached are three applications the city clerk received. Currently, there are two vacancies. The newly appointed would serve a term that would expire on July 9, 2019.

Attachments: [Armstrong, Zachary](#)
[Burden, Jared](#)
[Silling, Robert](#)

13. Adjournment