

# Restorative Community Conferencing in Harrisonburg Flow Chart



## Step 1 – Potential Case Identified

- HPD Clear Guidelines
- Officer Decides to Refer
  - *Offender taking some responsibility?*
  - *Victim willing to engage?*
  - *Ensure a safe process?*
- Superior Reviews

•1 – 7 days



## Step 2 – Subcommittee Review

- HPD, JMU, EMU, FC confer
- Referral is made to Restorative Community Conference provider, *OR* referral back to HPD

•1 – 7 days



## Step 3 – Case File Developed

- Basic Information FC
- Online Version
- Hardcopy

•1 day



## Step 4 – Initial Meetings & Case Work

- Offender, Victim, & Other Separate Prep Meeting(s)
- Set date / time / place for conference, *OR* referral back to HPD
- Sign Participation Agreement

•1 – 6 weeks



## Step 5 – Restorative Community Conference

- Include all stakeholders – referring officer participates
- Agreement & signatures
- Update case records

•1 – 3 sessions (one-to-two hours each)



## Step 6 – Monitoring & Termination

- RJ case manager and referring officer
- Repair/update plans if necessary
- Case complete, closing conference, *OR* referral back to HPD

•1 – 6 months (or ongoing)

