



CITY OF HARRISONBURG  
**PARKS &  
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

OFFICE (540) 438-1644 • FAX (540) 433-9169

TO: Ande Banks, City Manager  
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation  
DATE: 7/24/23  
RE: Royals Go Downtown

**Summary:** Consider the special event application request for Eastern Mennonite University's Royals Go Downtown on Thursday, September 28, 2023, from 5-8pm.

**Background:** Royals Go Downtown! will introduce EMU students to restaurants and opportunities that downtown has to offer. It will conclude with a social event at Turner Pavilion.

This application was reviewed and approved by the Special Events Committee on June 1, 2023.

The total cost of this event is estimated to be less than \$1000. The event organizer is responsible for payment of applicable charges.

**Key Issues:**

- PW Support (sweeper)
- HPD Support (officer support)
- Turner Pavilion Rental