



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Agenda - Final City Council

Mayor Christopher B. Jones
Vice-Mayor Richard Baugh
Council Member Ted Byrd
Council Member Kai Degner
Council Member Abe Shearer

Tuesday, September 27, 2016

7:00 PM

Council Chambers

1. Roll Call

2. Invocation

3. Pledge of Allegiance

- 3.a.** Present a Proclamation recognizing the month of September, 2016 a Life Insurance Awareness Month

Review &
Recommendation:

Attachments: [Proclamation](#)

4. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)

5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

- 5.a.** Minutes from 09/13/16 Council Meeting

Attachments: [Minutes](#)

5.b. Consider a request from 217 S. Liberty, LLC with representative Michael Jaffee of Matchbox Realty to amend the Zoning Ordinance Section 10-3-30.1, Parking Lot Landscaping

Review &

Recommendation:

The amendment would create the ability for parking lots within the B-1 district with 10 or fewer parking spaces to be exempt from regulations of Section 10-3-30.1. Planning Commission recommended approving (5-0) to amend the opening paragraph of Section 10-3-30.1 Parking Lot Landscaping as was recommended by staff as shown below:

This section is applicable to all uses, and to all parking lots and enlarged portions of existing parking lots, both required and not required, except single-family detached and duplex dwelling units with the following exceptions:

* Single-family detached and duplex dwelling units, and

* Within the B-1 district, when 6 or fewer parking spaces are provided on one parcel.

All properties being developed or redeveloped shall conform to all regulations of this section. Reference the Design and Construction Standards Manual Example Parking Lot Landscaping drawings 2.6.8 Examples A and B for visual aids of the applied regulations.

Planning Commission also recommended approving (5-0) the amendment to Section 10-3-30.1 (16) as shown below:

Nonconforming landscaping: An existing building/use that has parking lot landscaping that is nonconforming as to the minimum landscaping requirements of this section may be enlarged; however, parking lot landscaping requirements shall apply to all enlarged portions of existing parking lots, including parking lots in the B-1 district that are enlarged beyond the exemption threshold noted in the opening paragraph of this section. required landscaping shall be at least proportionate to any enlargement of the parking lot. Any enlargement of a parking lot on any property having an existing landscaping border separating parking spaces from public street right-of-way lines, which is five (5) feet or larger, shall provide trees within the border as required by subsection 10-3-30.1(4). (Note: Repaving, regravelling, redesigning, or restriping a parking lot or increasing the number of parking spaces without increasing the net square footage of a parking lot does not constitute an enlargement.)

Attachments:

[Memorandum](#)

[Extract ZO Amend Parking Lot Landscaping in B-1](#)

[Application, e-mail confirmations, and applicant letter](#)

[Zoning Ordinance Amendment, as proposed by the applicant](#)

[Section 10-3-30.1 Parking Lot Landscaping of the Zoning Ordinance, full text](#)

[Figures 1 through 8 illustrating general parking lot layouts](#)

[Public Hearing Notice](#)

- 5.c. Consider a request from Eastern Mennonite School (EMS), Virginia Mennonite Missions, and Mennomedia, Inc. to rezone 26.88 acres of property by amending EMS's existing Master Plan

Review & Recommendation: Planning Commission recommended approval (4-0) of the request to amend EMS's existing Master Plan. The request would extend the Institutional Overlay District to several lots that have been added to campus property and would allow for a 10-foot building setback to be applied to the entire campus outside boundary. The current Master Plan includes properties zoned B-2, General Business and R-3, Medium Density Residential, and are addressed as 801 Parkwood Drive and identified on tax map parcels 47-N-7. The properties to be added to the Master Plan are zoned B-2, General Business and addressed as 601 Parkwood Drive and 1251 Virginia Avenue, and identified as tax map parcels 47-N 8, 10 & 11

Attachments: [Memorandum](#)
[Extract RZ Eastern Mennonite School Master Plan Amendment 2016](#)
[Site Maps](#)
[Application and applicant letter](#)
[Eastern Mennonite School Master Plan Narrative](#)
[Eastern Mennonite School Traffic and Parking Study](#)
[Eastern Mennonite School Master Plan Site Drawing](#)
[Exhibit A drawings](#)
[Public Hearing Notice](#)
[Surrounding Property Notice - EMS](#)

- 5.d. Refer a request to Planning Commission for the City to vacate a 2924 square foot portion of a 15 foot alley from North Liberty Street to the northern property line of Georges Foods, LLC.

Review & Recommendation: Applicant is requesting a portion of the alley from North Liberty Street to the northern property line of George' Foods, LLC. There are no adjoining land owners to be affected other than property already owned by George's Foods, LLC. The application and the plat are attached. .

Attachments: [Application](#)
[Plat](#)

6. Joint Public Hearings

6.a. Presentation for both the City Council and the Harrisonburg Rockingham Housing Authority (HRHA) regarding the joint Assessment of Fair Housing (AFH)

Review & Recommendation: The city and the HRHA, using the services of Mullin and Lonergan, have prepared a joint Assessment of Fair Housing (AFH). This document was presented to the City Council and the HRHA Board of Commissioners at the August 9, 2016 meeting which commenced the 45 day public comment period that extended through September 22nd.

The AFH is a legal requirement that both the city and the HRHA must complete in order to continue receiving federal housing and community development funding from the U.S. Dept. of Housing & Urban Development (HUD). The primary purpose of the public hearing is to solicit any additional input from the public before the City Council and HRHA Board of Directors consider adoption of the plan. It is the intent of city and HRHA to submit the regional AFH Plan to HUD on or before September 30, 2016.

Attachments: [Memorandum](#)
[2016 Assessment of Fair Housing](#)
[Public Hearing](#)

7. Public Hearings

8. Regular Items

8.a. Consider a request from 217 S Liberty LLC, with representative Matchbox Realty and Management Inc., for a comprehensive sign plan as per section 11-7-6 (9) of the Sign Ordinance.

Review & Recommendation: Section 11-7-6 (9) of the Sign Ordinance permits City Council approval of signage within the B-1, Central Business District that does not meet all sign requirements of the zoning district. Staff is recommending approval of the request.

Attachments: [Memorandum](#)
[Site Map](#)
[Comprehensive sign plan cover letter](#)
[Pale Fire proposed signage](#)

8.b. Presentation of the Economic Impact Analysis results of bicycling in the Central Shenandoah Valley

Review & Recommendation: Public-Private Sponsors of the Study include the City of Harrisonburg Economic Development and Tourism, Rockingham County Economic Development and Tourism, Shenandoah County Tourism, Greater Augusta Regional Tourism (GART) representing; Augusta County, City of Staunton, and City of Waynesboro, Lexington & the Rockbridge Area Tourism representing; Rockbridge County, City of Buena Vista, and City of Lexington; Shenandoah Valley Bicycle Coalition (SVBC), Bryce Resort and Massanutten Resort.

The report was prepared by the Central Shenandoah Planning District Commission with the assistance of the study sponsors and the Roanoke Valley-Alleghany Regional Commission.

Bicycle tourism in the Central Shenandoah Valley region is estimated to have generated \$8.6 million in sales activity in 2015. The total economic impact of bicycle tourism, including multiplier effects, is estimated to have been \$13.6 million that supported 184 jobs in the region in 2015.

Attachments: [Analysis Results](#)
[Press Release](#)

8.c. A report on city employment statistics and demographics

Review & Recommendation: HR staff will present a report to City Council on employment statistics and demographics..

Attachments: [Memorandum](#)
[Human Resources advertising and outreach](#)
[Employee Report by Race/Ethnicity](#)
[Employee Turnover](#)

8.d. Consider a Resolution of Support for the Exit 247 Bridge and Interchange Improvement Project

Review & Recommendation: The Public Works Department is requesting City Council to consider adopting a Resolution of Support for the Exit 247 Bridge and Interchange Improvement project.

Attachments: [Memorandum](#)
[Resolution](#)

8.e. Consider a Resolution of Support for the Exit 247 Interchange Improvement Project

Review & Recommendation: The Public Works Department is requesting City Council to consider adopting a Resolution of Support for the Exit 247 Interchange Improvement project.

Attachments: [Memorandum](#)
[Reso 16-033](#)

8.f. Consider a Resolution of Support for the Mt. Clinton Pike Improvement Project

Review & Recommendation: The Public Works Department is requesting City Council to consider adopting a Resolution of Support for the Mt. Clinton Pike Improvements Project.

Attachments: [Memorandum](#)
[Resolution](#)

8.g. Consider a Resolution of Support for the Erickson Avenue Phase IV Project

Review & Recommendation: The Public Works Department is requesting City Council to consider adopting a Resolution of Support for the Erickson Avenue Phase IV project.

Attachments: [Memorandum](#)
[Resolution](#)

8.h. Consider funding for sustainable water supply by the completion of Shenandoah River Project and enhancement of the Dry River source

Review & Recommendation: Mike Collins, Director of Public Utilities, has finalized the city's Water Withdrawal Permit #16-0730 as issued by the Department of Environmental Quality (DEQ) on June 28, 2016. Mr. Collins has subsequently updated the City of Harrisonburg Raw Water Supply Management Plan (RWSMP). The RWSMP document is attached hereto the City Council agenda.

Mr. Collins will specifically address the recommendations to engage completion of the South Fork Shenandoah River Project and to significantly advance the Dry River Project. Additional information will be provided by powerpoint presentation at City Council..

Attachments: [Memorandum](#)
[Raw Water Supply Management Plan 9.19.16](#)

8.i. Data-Driven Approaches to Crime and Traffic Safety

Review & Recommendation: The Harrisonburg Police Department will be initiating its Data-Driven Approaches to Crime and Traffic Safety (DDACTS) enforcement efforts in a portion of District 5 (Port Republic Rd. area) starting October 1, 2016.

Attachments: [Memo - DDACTS](#)
[HPD DDACTS Operational Plan](#)

8.j. Restorative Justice 2016 Report

Review & Recommendation: The Harrisonburg Police Department has provided an updated report to the Restorative Justice Initiative announced in 2015.

Attachments: [Memorandum](#)
[HRJC 2016 status report](#)

- 8.k. Consider an ordinance closing an 800 +/- square foot portion of a ten foot wide alley, located adjacent to 135 east Johnson Street in the City of Harrisonburg

Review & Recommendation: Consider an ordinance closing an 800 +/- square foot portion of a ten foot wide alley, located adjacent to 135 East Johnson Street, in the city of Harrisonburg. All monies have been received from all parties. 800 square feet has already been transferred via Ordinance to Miguel Hernandez Acquirre and Maria Peres Rebollar, husband and wife, on June 30, 2016, this is the remaining half being conveyed to Carletta Walker.

Attachments: [Memorandum](#)
[Extracts](#)
[Staff report](#)
[Site Maps](#)
[Plat](#)
[Surrounding Property Owner Notices](#)
[Application and supporting docs](#)
[Ordinance](#)

- 8.l. Consider approval of a business, professional and occupational license refund for 2016

Review & Recommendation: Approval of business, professional and occupational license refunds for 2016.

Attachments: [Memorandum](#)
[Certificate](#)

9. Other Matters

10. Boards and Commissions

- 10.a. Environmental Performance Standards Advisory Committee

Review & Recommendation: During the July 26, 2016 council meeting, council approved the bylaws for the committee as well as staff to start accepting applications and supplemental questions from individuals interested in serving on the committee. The application deadline was Friday, September 16, 2016.

Attachments: [Charlie Hendricks](#)
[Daniel Downey](#)
[Jeffrey Heie](#)
[Johann Zimmermann](#)
[Raymond Sellers](#)
[Yonathan Admassu](#)

11. Adjournment