



# City of Harrisonburg, Virginia

## Office of the City Manager

409 South Main Street  
Harrisonburg, VA 22802  
(540) 432-7701 / FAX (540) 432-7778

Eric D. Campbell  
City Manager

TO: Eric Campbell, City Manager  
FROM: Chris Brown  
DATE: May 22, 2019  
RE: Transfer of approximately 12,375 square feet to Community Services Board

**Summary:** The Community Services Board (CSB) has requested that the City transfer approximately 12,375 square feet its property at the Simms Center to the CSB necessary for certain capital improvements to the CSB's McNulty Center.

**Background:** In October of 2017, the Community Services Board (CSB) approached Council about improvements to CSB's facilities in Harrisonburg, including the McNulty Center located on East Washington Street. The CSB needs to expand the McNulty Center and funding for that expansion was approved by City Council and the Rockingham County Board of Supervisors. In order to expand the McNulty Center, the CSB has requested that the City convey approximately 12,375 square feet of the City's property at the Lucy Simms Center. This would relocate the property line between the Simms property and the McNulty Center by 25 feet. The requested property is located between the McNulty Center and the Simms property entrance near the tennis courts. The requested property is the hatched area shown on the attached GIS photograph. The CSB is having the necessary survey plat prepared for the property transfer. The CSB has agreed to enter into a shared parking agreement to permit city residents using the Simms Center facility to park in the McNulty Center lot during off hours.

**Key Issues:** Transfer of 12,375 square feet, more or less, to the CSB for an expansion of the McNulty Center.

**Environmental Impact:** None.

**Fiscal Impact:** Transfer of a small amount of real property from the City.

**Prior Actions:** Council has previously approved the expansion of the McNulty Center and is aware of the need for the requested real property.

**Alternatives:**

- (a) Approve the transfer of the 12,375 square feet to the CSB and authorize the City Manager to sign a deed for such transfer
- (b); or refuse the requested transfer.
- (c)

**Community Engagement:** Public hearing prior to action.



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**Recommendation:** Staff recommends approval of the transfer.

**Attachments:**

GIS Photograph.

Public hearing notice.

RE:

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**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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