

Date Application Received: 08-27-15

Total Paid: \$405.00 ~~AF~~

Application for Special Use Permit City of Harrisonburg, Virginia

Fee: \$375.00 plus \$30.00 per acre **NOTE: If applying for a Wireless Telecommunications Facility allowed only by SUP, then also submit a wireless telecommunications facility application.**

Property Owner's Name: Erica & Brock Dorsey
Street Address: 1214 Windsor Road Email: ericadorsey46@yahoo.com
City: Harrisonburg State: Virginia Zip: 22801
Telephone: Work 540 421 4754 Fax - Mobile 540 282 7453

Owner's Representative: N/A
Street Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: Work _____ Fax _____ Mobile _____

Description of Property and Request

Location (Street Address): 1214 Windsor Road
Tax Map Number Sheet: 84 Block: E Lot: 4 Lot Area: 105 x 170
Existing Zoning Classification: R1
Special Use being requested: SUP allowing a Licensed Major Family Day Home for 12 children

Please provide a detailed description of the proposed (use additional pages may be attached):
see attachment

Names and Addresses of Adjacent Property Owners (Use separate sheet for additional names)

North: James + Constance Dorsey 1212 Windsor Road Harrisonburg, VA
South: Roger Jones 1216 Windsor Road Harrisonburg, VA
East: Gerald + Linda Hopkins 1142 Nelson Drive, Harrisonburg, VA
West: Daniel + Rebecca Fulcher - 1215 Windsor Road Harrisonburg, VA
west: Barbara + Ed McKee - 1213 Windsor Road Harrisonburg, VA 22801

Certification: *I certify that the information contained herein is true and accurate.*

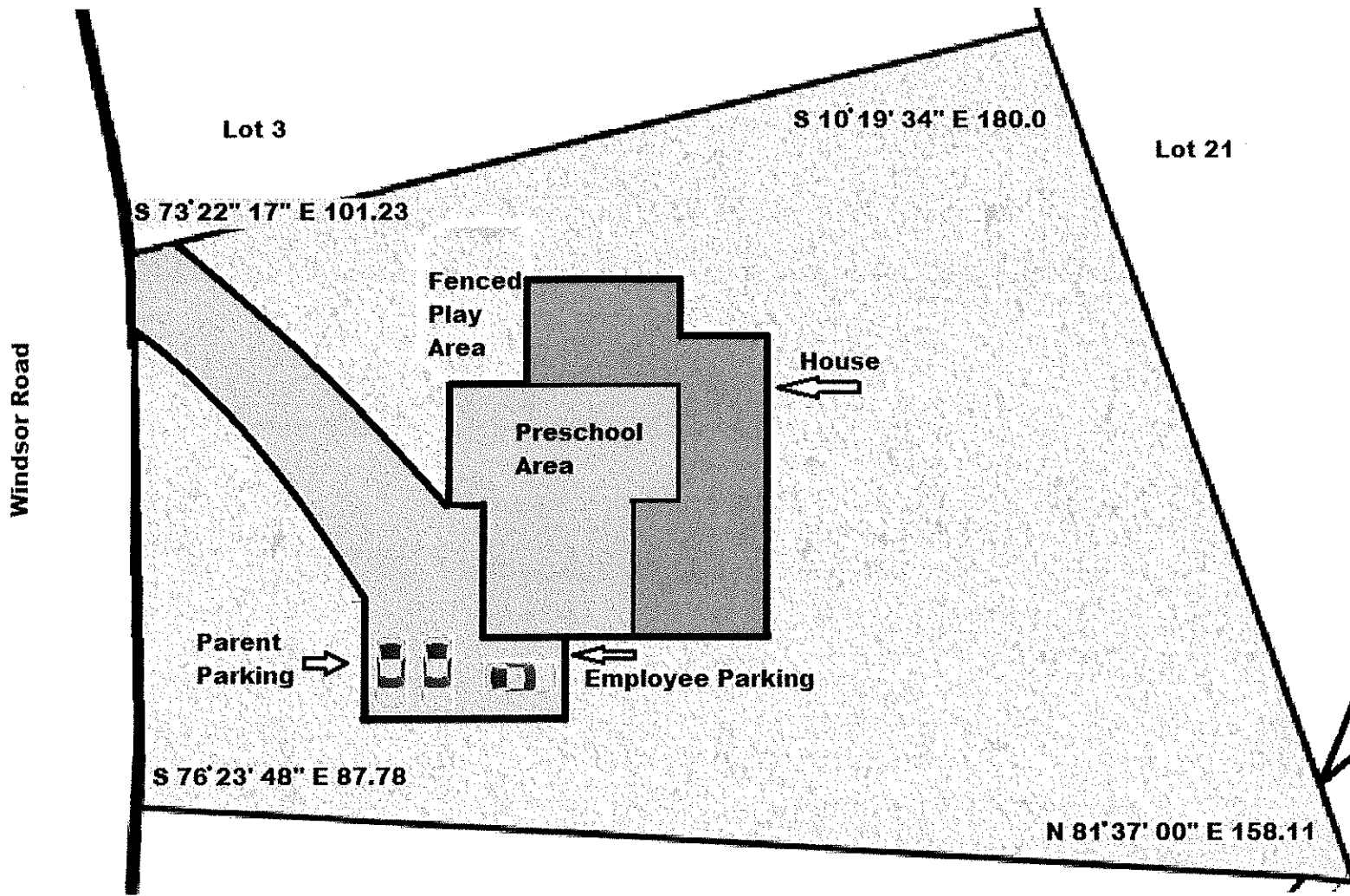
Signature: [Signature]
Property Owner

ITEMS REQUIRED FOR SUBMISSION

- | | |
|--|--|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Fees Paid |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Property Located on Tax Map |
| <input type="checkbox"/> Description of Proposed Use | _____ |
| <input type="checkbox"/> Adjacent Property Owners | _____ |

Erica Dorsey - 1214 Windsor Rd. Harrisonburg, VA 22801

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This application for a special use permit is requested to replace a current special use permit that was obtained in the summer of 2014. The current permit allows a total of ten children to be present at any one time to attend a DSS licensed Family Day Home. We are seeking an increase to twelve children which is the maximum allowable number of children permitted for this type of license.

The family day home is operating as Tots 'N Toyland and has been in business for one year and three months. There is a large classroom on the main floor of the home (19x24'9), an adjoining full bath (7x7'6") and adjoined bedroom (12'6x13'6) that make up seven-hundred-fourteen square feet. That space is used for the preschool and is filled with educational toys, books and equipment to teach and care for children ages birth to five. There is an additional twelve-hundred square feet of newly remodeled outdoor play space.

There are two caregivers of which one is the homeowner Erica Dorsey. Erica is a nationally registered EMT and has over three-thousand hours of direct clinical experience involving early childhood development and delays, behavioral analysis, ABA therapy, speech therapy, occupational therapy, and appropriate methods training and implementation for intervention for special needs children. Erica has five years experience working with Autism Spectrum Disorder, three years experience working with Epilepsy and sixteen years of experience caring for children in general.

The family day home currently has eleven children enrolled and has one employee who has been with the business since the opening and initial licensure. It is decorated in vibrant colors and soft diffused lighting. There are colorful paintings of trees, birds, and clouds across the walls of the classroom and nap room. There is a large 3D kite positioned high in sky with flying butterflies. There are alphabet letters and numbers filling the walls and shapes and color charts too. There is a large oval table that seats twelve children, an indoor slide, a train table, a ball-a-palooza, a soft-climb cushion block and a small tots area with a tool table, tunnel, activity desk and an accessible bin wall with age appropriate toys. There is a large book center and reading space as well.

The sleeping room is equipped with six full size toddler mattresses, four sleep mats and two cribs. The room is designed to allow for sleep including room darkening curtains and calming colors and decor. Additionally the changing tables and children's cubbies are located in this room and can accommodate twelve cubbies. The bathroom has a potty seat for older children and an independent children's potty for beginners, a full shower, and single sink.

The outdoor play area has five swings, a sand table, a water table, a bicycle riding path and many bikes, trucks and assorted toys. It is shaded from the sun and fully fenced in with a four foot wooden picket fence and is located about one hundred-fifty feet from the quiet residential roadway. It has been recently expanded and leveled and is covered in commercial grade artificial grass.

The daily curriculum consists of activities that focus on gross motor skills, fine motor

skills, socialization, expressive language, pragmatic language, participation, transitioning, tolerance, sharing, memorization, preparation for kindergarten, exploration, creativity and following the directives of the caregivers. There is outdoor time and rest time and a USDA approved nutritional meal plan. The meals served are developed to include strictly organic or all natural food that is without harmful artificial properties, chemicals, additives, preservatives, or modified ingredients. Three meals a day are served including breakfast, lunch and afternoon snack.

Safety is paramount and no detail has been left unattended. There have been a total of three unannounced inspections by the Department of Social Services since the initial licensing visit and four unannounced inspections by the USDA. There have been no violations, no injuries and no complaints since opening. An evacuation plan is posted, fire extinguisher is present, smoke alarms are in working order and a first aid kit is fully stocked. Hand washing is regularly scheduled, food is properly handled and routinely inspected by the USDA, immunization records are required, daily sanitization takes place with non-toxic environmentally friendly products and all one-hundred and twenty pages of required standards are met every day without exception.

Tots 'N Toyland has a rate policy as follows:

Full time (4-5 days per week) \$140 weekly which includes three meals per day

Part time is \$28 daily which includes three meals per day

The hours of operation are 7:30am until 5:30pm, Monday through Friday. The preschool recognizes the following holidays: New years day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day, and Day After Christmas.

Employee parking is at the top of the driveway beside the house and in the garage. Parent parking is also at the top of the driveway where there is room for three cars at a time without blocking one another in.

We are requesting the increase from ten children to twelve children to accommodate the upcoming birth of the sole employee's child and the upcoming birth of a currently enrolled child's sibling. Please visit our website at www.tots-n-toyland.com to view a more detailed description of our family day home. Thank you.