



CITY OF HARRISONBURG
**PARKS &
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

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TO: Ande Banks, City Manager
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation
DATE: 8/28/23
RE: Race to Beat Breast Cancer 5k

Summary: Consider the special event application request for the annual Race to Beat Breast Cancer 5k Run/Walk on Saturday, October 21, 2023.

Background: The Race to Beat Breast Cancer 5k Run/Walk is an annual event that takes place in and around Westover Park. It serves as a fundraiser for the RMH Foundation. The event organizer has requested the street closures on South Dogwood Drive.

This application was reviewed and approved by the Special Events Committee on August 10, 2023.

The total cost of this event is estimated to be around \$2,000. The event organizer is responsible for payment of applicable charges.

Key Issues:

- PW Support (street closures, no parking signage, digital message boards)
- HPD Support (off-duty officers)
- P&R Support (event logistics)