



# CITY OF HARRISONBURG COMMUNITY DEVELOPMENT

409 SOUTH MAIN STREET, HARRISONBURG, VA 22801  
OFFICE (540) 432-7700 • FAX (540) 432-7777

## Memorandum

To: Harrisonburg Planning Commission  
From: Thanh Dang, Assistant Director of Community Development  
**RE: Adopt Planning Commission Bylaws and Adopt Inclement Weather Resolution**  
Date: June 8, 2022 (Regular Meeting)

Enclosed are two documents for the Planning Commission's consideration and adoption.

1. Amendments to the Planning Commission's Bylaws, and
2. Resolution Adopting a Weather Continuation Date

The two documents were reviewed by Planning Commission at the May 11, 2022 meeting. An amendment was suggested by Commissioner Armstrong to Bylaws Section 7-2 and are included within the enclosed document. Staff also added the word "deemed." The underlined text within Section 7-2 was added as follows: "... In the event that no application, program, or business is scheduled to be heard at the second regular meeting of any month, such meeting shall be deemed cancelled."

Planning Commission should make two separate motions to vote on and adopt the two documents.