



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Minutes - Final City Council

Mayor Deanna R. Reed
Vice-Mayor Richard A. Baugh
Council Member Ted Byrd
Council Member George Hirschmann
Council Member Christopher B. Jones

Tuesday, January 10, 2017

7:00 PM

Council Chambers

1. Roll Call

Present: 5 - Mayor Deanna R. Reed, Vice-Mayor Richard Baugh, Council Member Ted Byrd, Council Member Christopher B. Jones and Council Member George Hirschmann

Also Present: 5 - City Manager Kurt Hodgen, Acting Deputy City Manager Ande Banks, City Clerk Erica Kann, City Attorney Chris Brown and Police Chief Stephen Monticelli

2. Invocation

Vice-Mayor Baugh offered the invocation.

3. Pledge of Allegiance

Mayor Reed led the Pledge of Allegiance.

4. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)

James "Bucky" Berry, 30 West Washington Street, shared pictures and provided an update about the 2016 Brent Berry Food Drive. Mr. Berry stated he was going to the upcoming Parks and Recreation Commission meeting regarding naming a park after his son, Brent Berry. Mr. Berry thanked Council Member Hirschmann and Mayor Reed for participating in the ribbon cutting ceremony of the food drive.

Brent Finnegan, 205 North Main Street, stated he felt that public comment period should remain at the beginning of the meeting.

Mayor Reed informed Mr. Finnegan since public comment was a matter on the agenda he would be unable to continue with his comments.

Tom Domonoske, 461 Lee Avenue, stated one of Harrisonburg's residents, Quiet T. Please, doesn't have access to the internet or telephone and he has used the public comment period to address council.

Alleyn Harned, 77 Willow Street, shared the Northend Greenway group has raised half their fundraising goal of \$30,000 for amenities along the path.

Panayotis "Poti" Giannakourous, 98 Emory, stated Monday, January 16, 2017 is

Peoples Day, which is a part of the Martin Luther King, Jr. holiday celebration. Mr. Giannakourous stated the event will begin at 11:30 a.m. with a march on the corner of Martin Luther King, Jr. Way and South Main Street followed by a potluck meal at the Emmanuel Episcopal Church.

Bruce Lundeen, 279 Newman Avenue, asked clarification from Mayor Reed on how the public comment matter would be discussed and/or voted on.

Mayor Reed informed Mr. Lundeen that the matter would be discussed later during the meeting.

5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

Mayor Reed noted that agenda item 5.e. would be removed from the consent agenda and discussed separately.

A motion was made by Council Member Byrd, seconded by Vice-Mayor Baugh, to approve the consent agenda as presented with the removal of agenda item 5.e. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

5.a. Minutes

These minutes were approved on the consent agenda.

5.b. Reorganization minutes

These minutes were approved on the consent agenda.

5.c. Consider a request from Robert Cook with representative Dick Blackwell to rezone a 0.85 +/- acre parcel zoned R-3C, Multiple Dwelling Residential District Conditional to R-3C, Medium Density Residential District Conditional at the property located on the northwestern corner of the intersection of Wine Drive and Little Sorrell Drive

This rezoning was approved on second reading.

5.d. Consider a request from Tidewater Communications, LLC with representative David C. Nahm to rezone a 2.14 +/- acre site zoned B-2C, General Business District Conditional by amending existing proffers on property located at 1820 Heritage Center Way

This rezoning was approved on second reading.

5.e. Consider amending and reenacting Section 2-2-23 of the Harrisonburg City Code,

General order of business

Council Member Jones noted as it is important to retain public comment, it is also imperative to make the business of the city and those individuals who have taken the time to be a part of the agenda a priority. It was noted those who are on the agenda have typically been through other boards and commissions and/or processes to get their matter before council. It was also noted that staff members have to stay for presentations going before council. Council Member Jones stated the proposed ordinance wasn't clear and noted that public comment period would still remain, but just move to the end of the meeting. Council Member Jones also noted that this would allow for council to have an option to respond to the concerns instead of going right into business of the city. Council Member Byrd concurred and stated what was originally proposed was to move it under "other matters" and not remove public comment from the agenda. City Attorney Brown agreed that what was approved would provide council with some flexibility as to where public comment would occur on the agenda. City Attorney Brown stated that it was the intent to retain public comment and that doing away with public comment was never considered. Vice-Mayor Baugh stated that if council adopted the ordinance as it was originally proposed then council could handle internally where to have public comment. Council could see how it goes to have public comment at the end of the meeting and if necessary could move it somewhere else on the agenda. Vice-Mayor Baugh stated that the good news with the amended version is council is affirming that public comment will continue, which is important to some people, but the flip side is that if we approve the amended version, then council would have to come back and have this discussion again in order to make changes to where public comment would fall during the meeting. Council Member Jones stated that not having something about public comment in writing was what he had heard about most. Council Member Jones then reiterated his earlier comments.

A motion was made by Council Member Jones, seconded by Vice-Mayor Baugh, to amend and reenact Section 2-2-23 of the Harrisonburg City Code to include that comment from the public, limited to five minutes on matters not on the regular agenda shall be heard under "other matters". The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

6. Public Hearings

- 6.a.** Consider a request from Robert Cook with representative Dick Blackwell to rezone a 0.69 +/- acre parcel zoned R-3C, Multiple Dwelling Residential District Conditional to located at 1375 Wine Drive

Adam Fletcher, director of planning and community development, stated the applicant plans to establish and operate a professional salon academy for educating students in cosmetology and hairstyling services, which includes the operation of a personal service establishment. Mr. Fletcher reviewed the surrounding area, the subject property, and the history of the subject property. Mr. Fletcher stated the applicant is requesting the property be rezoned to B-2C, with the following proffers: 1. only the following uses permitted by right in section 10-3-90 shall be allowed: a. personal service establishments, b. governmental, business and professional offices, c. educational uses, and d. accessory buildings and uses customarily incidental to any of the above listed uses; 2. none of the uses permitted by special use permit shall be allowed; 3. screening along the western property line shall be a six-foot-tall opaque fence and evergreen trees shall be planted and maintained to provide a vegetative buffer parallel to the western property line with intent to create a dense screen, where such evergreens shall be planted at no less than five (5) to seven (7) feet on center and six (6) feet in height at the time of planting; 4. buildings would not be more than two stories, and would be substantially of brick material and of colonial design; 5. islands would be landscaped by developer and maintained by adjoining property owners; and, 6. a free-standing sign shall be no taller than eight (8) feet in height and shall not exceed 60 square feet in area. A building mounted sign shall be no more than 30 square feet in area. There will be no LED or scrolling message board signs on the property. Mr. Fletcher provided a summary of the differences between the current proffers and those which were approved in May of 2007. Mr. Fletcher provided additional information that isn't proffered such as hours of operation, the shifts of student trainees, and maximum capacity. Mr. Fletcher stated the Comprehensive Plan designates this area as professional, which is for professional service orientated uses with consideration to the character of the area. Mr. Fletcher noted the area includes a single-family residential neighborhood and the professional land use is equated with "professional offices". Mr. Fletcher stated both staff and Planning Commission recommended denial of the request.

Council Member Byrd asked why two Planning Commissions recused themselves from voting on this matter. Mr. Fletcher stated he believed that Mrs. Fitzgerald knew the applicant and he was unclear of Mr. Finnegan's reason.

A discussion was held regarding the request, the location, and how the education and services being provided could be done in another location within the city.

At 7:39 p.m., Mayor Reed closed the regular session and called the first public hearing to order. A notice appeared in the Daily News-Record on Tuesday, December 27, 2016 and Tuesday, January 3, 2017.

Dick Blackwell, the applicant's representative, stated why he felt the request should be approved and that he feels engineers and lawyers provide professional services. Mr. Blackwell stated it would be a quiet business along a busy road and more parking could be added than what is required. Mr. Blackwell stated this would be the only place in Harrisonburg to offer this type of training and made

himself available for questions.

Jim Orndoff, 22 West Market, noted Massanutten Technical Center offers a similar program and is within the city.

James "Bucky" Berry, 30 West Washington Street, stated he was in favor of creating a space to help people get jobs.

Judy Crawford, applicant, stated she has been in business for 40 years and 17 salons have opened in Harrisonburg due to her training. Ms. Crawford stated she bought a franchise feels she can help those trying to pay their way through college and/or help them receive a trade after college graduation while waiting for a job. Ms. Crawford noted the franchise has 47 Salon Academy's nationally and they have rules they have to abide by. Ms. Crawford stated this piece of property was presented to her and although it isn't her ideal location she feels that it will fit into what the community needs.

Mr. Blackwell apologized for the misinformation.

At 7:51 p.m., Mayor Reed closed the public hearing and the regular session reconvened.

The following discussion was held: it isn't what the Comprehensive Plan calls for and this area was heavily discussed five years ago on whether to make this area available for a more intensive commercial use and it was denied; the area should be reviewed as a whole and not in an adhoc way; this request falls under "professional" due to the same licensing procedures as realtors; highly proffered; interested in Planning Commission reviewing the request to make this work such as hours of operation, more parking, limited lighting, etc.; in favor due to the uniqueness and services the request would provide; the area will be developed; professional uses tend to be low impact and serve as a buffer up to residential area; and, it was noted that Planning Commission can't review the request again due to it being a rezoning request, unless the applicant volunteers amendments.

Vice-Mayor Baugh offered a motion to not approve the request. The motion failed due to a lack of a second.

As Council Member Byrd offered a motion to table if something arises, City Attorney Brown noted that proffers have been presented, so the request can't be tabled. Vice-Mayor Baugh stated if council would table the request and action isn't taken within a certain amount of days the request would automatically be approved.

Council Member Byrd offered a motion, seconded by Council Member Jones to approve the rezoning request with the recommended proffers. The motion carried with a recorded roll call vote taken as follows:

Yes: 4 - Mayor Reed, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 1 - Vice-Mayor Baugh

- 6.b.** Consider a request from Whitesel Brothers, Inc. for a special use permit to allow facilities designed for the sales or convenience of over the road tractors, their trailers, and heavy equipment, manufactured homes, industrialized buildings, and agricultural equipment served by a permanent building facility unless already incidental to an existing building. No vehicle salvage, storage of inoperable vehicles, or sale of junk is allowed at 1332 Garbers Church Road

Mr. Fletcher reviewed the subject property, the history of the property which began in 2009, the surrounding properties, and noted one parcel is located in the county while the second one is within city limits. Mr. Fletcher stated the applicant desires to increase their display area for the equipment which requires a special use permit (SUP) per the B-2 zoning district regulations. Mr. Fletcher stated both staff and Planning Commission recommended approval.

At 8:13 p.m., Mayor Reed closed the regular session and called the second public hearing to order. A notice appeared in the Daily News-Record on Tuesday, December 27, 2016 and Tuesday, January 3, 2017.

There being no one desiring to be heard, Mayor Reed closed the public hearing at 8:14 p.m., and the regular session reconvened.

A motion was made by Vice-Mayor Baugh, seconded by Council Member Byrd, to approve the SUP as presented. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

- 6.c.** Consider a request from Carletta Walker with representative Karita Burrill for a special use permit to allow a major family day home in the R-1, Single-Family Residential District on a 7,840 +/- square feet property located at 831 Grant Street

Mr. Fletcher reviewed the property, the surrounding properties, and provided the definition of a major family day home. Mr. Fletcher noted that parking is available along Grant Street and the applicant's driveway allows for parents to pull off of the street to unload their child(ren). Mr. Fletcher noted the hours of business were from 6:00 a.m. to 6:00 p.m., with different arrival and pick up times during the business day and stated this information is not a part of the special use permit (SUP). Mr. Fletcher stated staff and Planning Commission both recommended approval with no suggested conditions.

At 8:17 p.m., Mayor Reed closed the regular session and called the third public hearing to order. A notice appeared in the Daily News-Record on Tuesday, December 27, 2016 and Tuesday, January 3, 2017.

James "Bucky" Berry, 30 West Washington, stated he has worked in the neighborhood and is in favor of approval.

At 8:18 p.m., Mayor Reed closed the public hearing and the regular session reconvened.

Vice-Mayor Baugh stated we have had an increasing number of these requests over the years and there is definitely not an overabundance of quality child care.

A motion was made by Vice-Mayor Baugh, seconded by Council Member Jones, to approve the SUP as presented. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

7. Regular Items

7.a. Harrisonburg/Rockingham/Page Reentry Council on council activities and 2017 and beyond goals update

Ruth Jost, reentry council program community member volunteer, stated the goal of the reentry program is to help those transitioning from incarceration to the community, with the ability to be a law abiding and productive citizen. Ms. Jost stated the council has been working towards this goal over the last few years and it isn't just one simple solution. Ms. Jost stated the council is made up of several subcommittees, which included the prerelease committee, post release committee, a family support committee, a legislative and policy committee, and a public relations committee. Ms. Jost spoke further about what each subcommittee does and made herself available to answer questions.

7.b. Receive the 2016 Board of Zoning Appeals Annual Report

Mr. Fletcher reviewed the four cases which consisted of three variances and one appeal during 2016 that were heard by the Board of Zoning Appeals. Mr. Fletcher stated the low number of appeals is a reflection of staff working with the applicants.

7.c. Notice of receipt of unsolicited proposal for the proposed Northend Greenway Shared Use Path section with Blacks Run Stream Restoration. Council consideration of whether to initiate conceptual phase consideration.

Brian Shull, director of economic development, stated in December 2016 the city received an unsolicited proposal through the Public Private Educational Infrastructure Act to construct a significant section of the proposed Northend Greenway Shared Use Path. Mr. Shull stated there was a second portion of the

proposal which includes the Blacks Run Stream Restoration improvements to produce both nutrient and sediment reduction. Mr. Shull stated both of these projects are included in the city's Capital Improvement Plan and have funding allocated for implementation. Mr. Shull provided an overview of the project and stated it has been in the idea stage for approximately 10 years and in the planning stage for five years. Mr. Shull stated the proposal is for the section between Mt. Clinton Pike to Liberty Street which is approximately .5 miles and is mostly on private property. Mr. Shull stated this proposal also addresses helping the city achieve significant nutrient and sediment reductions in accordance with the city's MS4 permit and its TMDL action plan. Mr. Shull stated staff is recommending council authorize staff to continue reviewing the unsolicited PPEA proposal received from Momentum Earthworks Ecosystem Services, LLC and Gay and Neel, Inc. In addition, post and advertise for competing proposals for the development of the Northend Greenway Shared Use Path with Blacks Run Stream Restoration improvements. City staff will come back before council with further recommendations after the public review period ends, which will be at least 45 days.

A motion was made by Vice-Mayor Baugh, seconded by Council Member Hirschmann, to accept staff's recommendation to proceed further review of the unsolicited proposal and advertise for competing proposals to be submitted to the city. The motion carried with a unanimous voice vote.

7.d. University Court drainage/erosion update

City Manager Hodgen stated the city does not have any right of way or ownership interest in the drainage way at University Court. City Manager Hodgen stated both the city and utilities' interests lie in the protection of their respective physical infrastructure within their respective easements. The property owners on either side of the drainage way own the property, but currently it is unclear where the property lines are. City Manager Hodgen stated during the last meeting council was informed that the city submitted a grant application for funds to hire an engineering firm to study the site and develop preliminary plans and recommendations on stream restoration and bank repair where utilities are exposed due to erosion of the stream channel. City Manager Hodgen stated the grant was not funded and city staff recommended allowing the city manager to appropriate \$89,000 from the "Reserve for Contingencies" budget for engineering services to study the erosion repairs at the site in question where there are exposed public utilities and provide recommendations to the city for actions to protect that area.

A motion was made by Council Member Byrd, seconded by Council Member Jones, to approve appropriating the requested funds. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

7.e. Consider amending and re-enacting Section 13-1-51, Parking Methods of the Harrisonburg City Code

City Attorney Brown stated with the help from the assistant city attorney and Officer Westfall the city will be reviewing parking ordinances within the Harrisonburg City Code. City Attorney Brown stated section 13-1-51 subsection (c); currently states if you park curbside, the curbside wheels of the vehicle can be no further than six (6) inches from the curb, the proposed amendment adds the language to address if there aren't lines marked on the street to designate limits, the six (6) inches still applies. City Attorney Brown stated section 13-1-51 subsection (d) and (h) adds language to prohibit parking or stopping vehicles in such a way that blocks access to a mailbox except for the purpose of depositing mail.

A motion was made by Council Member Jones, seconded by Vice-Mayor Baugh, to amend and re-enact Section 13-1-51. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

7.f. Consider enacting Section 13-1-51.1 Bicycle Lanes of the Harrisonburg City Code

City Attorney Brown stated bicycle lanes are a separate lane of travel and a vehicle is prohibited to stop in that lane. City Attorney Brown stated by enacting Section 13-1-51.1 it would permit both the Harrisonburg Department of Public Transportation (HDPT) and school buses to temporarily stop in the lanes to allow passengers to board and unload.

Vice-Mayor Baugh brought attention to the large gatherings that take place at Keister Elementary and how this ordinance would affect that area and those similar. Vice-Mayor Baugh stated he hasn't heard of any issues, but would like staff to review. City Attorney Brown stated that area wasn't discussed and he would review before bringing it back to council during the next meeting if that is what council preferred. City Attorney Brown stated the ordinance was brought forward to address taxi cabs, Uber, etc. pulling into the bicycle lane causing bicyclist to weave into traffic.

City Manager Hodgen stated the issues at Keister are typically at the end of the year when special events were taking place. City Manager Hodgen stated when the city knows of those types of events, the city has exercised grace, but there are residents that don't appreciate that grace. Council Member Jones asked if there

has ever been an issue at Harrisonburg Baptist Church. City Manager Hodgen stated not to his knowledge.

A motion was made by Council Member Byrd, seconded by Council Member Jones to table this ordinance. The motion carried with a voice vote.

7.g. Consider amending and re-enacting Section 13-1-58 Unlawful Opening of Doors of the Harrisonburg City Code

City Attorney Brown stated the amendments are to reflect and read as the state code does.

A motion was made by Council Member Jones, seconded by Vice-Mayor Baugh, to amend and re-enact Section 13-1-58. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

7.h. Consider amending and re-enacting Section 13-1-66 Guest Cards of the Harrisonburg City Code

City Attorney Brown stated this amendment comes directly from Officer Westfall to address a current situation with some residents abusing their guest cards by lending them to non-residents, who then use the guest card for personal convenience unrelated to time spent as a guest of a resident in the residential permit parking zone. City Attorney Brown stated the provision requires the guests cards issued to permit parking in a residential permit parking zone to identify the address of the person(s) to whom the guest card is issued, and limits the area guest cards permit parking to within 500 feet of the property line of the address listed on the guest card.

A motion was made by Council Member Byrd, seconded by Vice-Mayor Baugh, to amend and re-enact Section 13-1-66. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

City Attorney Brown noted three more parking amendments are forthcoming at the next meeting and feels two of them may be controversial and council may want to consider advertising them as public hearings. City Attorney Brown stated Officer Westfall will also be present at the next meeting to address any questions and/or concerns. Council showed no objection to advertising for the upcoming proposed amendments.

7.i. Consider a resolution adopting the 2017 Legislative Agenda

City Manager Hodgen stated this resolution was presented during the December 13, 2016 council meeting and revisions were made after that meeting. City Manager Hodgen noted that staff added the following sections: "Taxes - Short-term Rentals" (AirBnB) to support appropriate regulation and taxation for AirBnB's; "Educational Funding - ESL" position to support additional funding that recognizes Harrisonburg's higher ESL levels; "Transportation Funding - Roadway Maintenance Payments" to oppose reduction in funding when roadways are converted to bike lanes; and added under "Other Legislative Positions" a statement supporting reduced budget cuts to James Madison University.

A motion was made by Council Member Byrd, seconded by Council Member Jones, to authorize the submittal of the legislative agenda to Richmond. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

7.j. Consider authorizing the mayor to execute the contract agreements for both City Manager Hodgen and City Attorney Brown

City Attorney Brown stated during the reorganizational meeting council decided to retain the services of City Manager Hodgen and City Attorney Brown and needed council's approval to allow the mayor to authorize the contractual agreements. City Attorney Brown stated those contracts will remain the same except for a cost of living increase to the current salaries.

A motion was made by Council Member Byrd, seconded by Council Member Jones, to approve the mayor authorizing the contract agreements with both the city manager and city attorney. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

8. Supplementals

8.a. Consider a supplemental appropriation for the Police Department in the amount of \$4,583.12 to purchase WRAP Restraint System's

Police Chief Monticelli stated the police department often deals with community members who are in crisis and who are trying to hurt themselves or others and currently the officers only have handcuffs. Police Chief Monticelli stated the department researched different devices on safely restraining violent resisting offenders and the department recommends the "WRAP System". A few officers provided a demonstration on the device and stated the restraint systems is quick to apply and safe for all parties and brings the offender to an upright seated

position that renders them immobile but does not create a threat of positional asphyxiation. These devices would be provided to the MCIT positions. A discussion took place regarding the following: two police officers are needed for this system versus at a minimum of three when using handcuffs; it is for protection and offers reduction of harm to both the police officers and offenders when being transferred to vehicles and during transportation; council would like to see statistics about injuries during the application of the system; some council members would like to see the statistics to why this device is being requested; the system has been around since approximately 1994; with current situations, the system would be used approximately once a month; and, it was suggested the department should educate the community on the new restrain system and provide demonstrations to organizations as was done with the body cameras.

A motion was made by Council Member Byrd, seconded by Council Member Hirschmann, to approve the supplement appropriation as presented. The motion carried with a recorded roll call vote taken as follows:

Yes: 5 - Mayor Reed, Vice-Mayor Baugh, Council Member Byrd, Council Member Jones and Council Member Hirschmann

No: 0

9. Other Matters

9.a. Consider approving a parade in downtown Harrisonburg for the JMU 2016 football team

City Manager Hodgen stated council has been asked informally regarding participation in organizing a parade downtown this coming Saturday that would originate at City Hall and lead toward Court Square in celebration of the JMU football team winning the 2016 FCS National Championship. Council Member Byrd asked if the work being done on the waterline would be completed. City Manager Hodgen stated that it would be temporarily fixed for the activities to take place along South Main Street. Vice-Mayor Baugh asked if more information regarding what is expected of the council members would be provided. City Manager Hodgen stated yes. Acting Deputy City Manager Banks stated the organization of the parade is being done by JMU and it is going to be a small parade consisting of the team, cheerleaders, band, etc. Acting Deputy City Manager Banks stated road closures would be from Martin Luther King, Jr. Way to Elizabeth Street from noon to approximately 3:00 p.m., with the actual parade and event on Court Square lasting an hour.

A motion was made by Council Member Byrd, seconded by Vice-Mayor Baugh, to approve moving forward with the planning of a parade. The motion carried with a unanimous voice vote.

Other Matters Continued

Mayor Reed announced that on Saturday, January 14, 2017 at 6:30 p.m. a movie night would be hosted by the Parks and Recreation Department at the Community Activities Center. There will also be an Ice Bowl Disc Golf fundraiser at 9:00 a.m., on Saturday, January 28, 2017.

Mayor Reed noted that dog licenses should be obtained by Tuesday, January 31, 2017.

Mayor Reed announced city offices would be closed Friday, January 13 for the Lee Jackson holiday and Monday, January 16, 2017 for the Martin Luther King, Jr. Day holiday and to look at the city's website for trash collection information.

Mayor Reed congratulated the Harrisonburg Police Department police officers who were recognized during their Annual Awards Banquet last weekend.

Council Member Byrd stated the last meeting of the Finance Committee was held after the last December meeting and he would like to reiterate moving forward is the formalization of the Disaster Recovery Plan, so it could be removed from our audit trail. Council Member Byrd noted other than that the audit was great and for staff to keep up the good work.

Council Member Jones announced a kick off meeting to learn how to create a fundraising team for the March of Dimes would be held at the Explore More Discover Museum on January 26, 2017 at 5:30 p.m.

Deputy City Manager Banks clarified that even though JMU is planning the majority of the parade city employees too would be working to close streets and keeping those attending safe.

Mayor Reed noted she performed her first ribbon cutting for Krispy Kreme donuts earlier in the day.

10. Boards and Commissions

10.a. Harrisonburg Transportation Safety and Advisory Commission

Mayor Reed announced there was an unexpired term that still needed to be filled on the Harrisonburg Transportation Safety and Advisory Commission for a northwest term.

11. Adjournment

At 9:29 p.m., there being no further business and on motion adopted, the meeting was adjourned.

CITY CLERK

MAYOR

