



November 30, 2015

Memo TO: Board of Commissioners

FROM: Bonnie S. Riedesel, Executive Director

RE: Board Action Form #15-22
Consideration of Amendments to the CSPDC Charter and Bylaws

Recommendation:

- Approve Recommended Charter and Bylaws Amendment

Executive Summary:

In order for proposed amendments to be approved to the CSPDC Charter Agreement, any such amendments must be submitted to the Commission for its review. The Commission shall have 30 days from the time it received a proposed amendment in which to submit its comments to the member governmental subdivisions. No action involving an amendment to this Charter may be taken within said 30 day period. The proposed amendments must be approved by three-fourths of the member governmental subdivision, or eight (8) localities in order for the amendments to become effective.

Any proposed amendments to the CSPDC Bylaws must be presented to the Commission at any regular Commission meeting and shall not be subject to vote until the next regular Commission meeting. A majority of all members of the Commission shall be required to adopt any proposed amendment to the Bylaws.

The proposed amendments include: 1) Changing the terms of the Executive Committee from two years to three years to align with the terms of Commission members (Article IV-Officers, Section 1 and 2 of the CSPDC Charter Agreement); and 2) Revising the process to elect the Executive Committee members allowing nominations to be made by Commissioners instead of member jurisdictions (Article II-Executive Committee, Section 1(a) and (b) of the CSPDC Bylaws).