



# City of Harrisonburg

409 S. Main Street  
Harrisonburg, VA 22801

## Meeting Agenda - Final City Council

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Tuesday, June 11, 2024

7:00 PM

Council Chambers

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1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Special Recognition
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

- 5.a. Minutes from the May 28, 2024 City Council meeting

**Attachments:**      [Minutes](#)

- 5.b. Consider a request from Liberty Street Investments LLC to rezone 162 West Elizabeth Street

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[Site Maps](#)  
[Application and Supporting Documents](#)  
[PC Memorandum](#)  
[Notice of Public Hearing](#)  
[Surrounding Property Owner's Notice](#)  
[PowerPoint presentation](#)

- 5.c. Consider a request from David L. Snyder to rezone tax map parcel 34-C-2 (415 North Liberty Street)

**Attachments:**     [Memorandum](#)  
[Extract from Planning Commission](#)  
[Site maps](#)  
[Application and supporting documents](#)  
[PC Memorandum](#)  
[Notice of Public Hearing](#)  
[Surrounding Property Owner's Notice](#)  
[Liberty St Apartments Rendering](#)  
[PowerPoint Presentation](#)

- 5.d. Consider amending and reenacting Sec. 7-1-9.- Discontinuance of service for delinquency in payment of utility bills; generally.

**Attachments:**     [Memorandum](#)  
[Current ordinance reflected recommended amendments](#)  
[Executed Ordinance](#)

- 5.e. Consider amending and reenacting the Proposed Municipal Separate Storm Sewer System (MS4) Ordinance Amendment Section 7-6-5 of the City Code

**Attachments:**     [Memorandum](#)  
[Current Ordinance reflecting recommended amendments](#)  
[Executed Ordinance](#)

- 5.f. Public hearing regarding the real estate tax rate for Fiscal Year 2024-2025 to be set at \$1.04 per \$100 of assessed value

**Attachments:**     [Memorandum](#)  
[Public Hearing Notice](#)

- 5.g. Consider a supplemental appropriation for the construction of Fire Station 5

**Attachments:**     [Memorandum](#)  
[Supplemental Appropriation](#)

- 5.h. Consider a supplemental appropriation for various departments

**Attachments:**     [Memorandum](#)  
[Supplemental Appropriation](#)

## 6. Public Hearings

- 6.a. Consider a request from Mehre Tu Zeray Tekle and Rahel Yosief Hailu for a rezoning to amend the Brookside Park Master Plan to create exceptions for 979 Roberts Court

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[Site Maps](#)  
[Application and supporting documents](#)  
[2006 Brookside Master Plan with 2007 and 2011 Amendments](#)  
[PC Memorandum](#)  
[Notice of Public Hearing](#)  
[Surrounding Property Owners Notice](#)  
[PowerPoint presentation](#)

- 6.b. Consider a request from Trustees Chicago Avenue Mennonite Church for a special use permit to allow a child day care center at 1552 South High Street

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[Site Maps](#)  
[Application and Supporting Documents](#)  
[PC Memorandum](#)  
[Notice of Public Hearing](#)  
[Surrounding Property Owners Notice](#)  
[PowerPoint presentation](#)

- 6.c. Consider amending the Zoning Ordinance to define and regulate the location of skill games

**Attachments:**      [Memorandum ZO Amend](#)  
[Extract from Planning Commission](#)  
[Current ordinance reflecting recommended amendments](#)  
[Map Titled Potential Skill Game Locations and Tobacco, Smoke, or Vape Shop](#)  
[Property and Business Owner Notification for City Council Meeting](#)  
[Property and Business Owner Notification for Planning Commission Meeting](#)  
[PC Memorandum](#)  
[Notice of Public Hearing](#)  
[PowerPoint presentation](#)

- 6.d. Consider amending the Zoning Ordinance to further regulate the location of tobacco, smoke, or vape shops

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[Current ordinance reflecting recommended amendments](#)  
[Map Titled Potential Skill Game Locations and Tobacco, Smoke, or Vape Shop](#)  
[Property and Business Owner Notification for City Council Meeting](#)  
[Property and Business Owner Notification for Planning Commission Meeting](#)  
[Notice of Public Hearing](#)  
[PowerPoint presentation](#)

## 7. Regular Items

- 7.a. Consider a request from Cobblers Valley Development LLC to preliminarily subdivide 585 Pear Street

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[CORRECTED Site Maps](#)  
[Application and Supporting Documents](#)  
[2024 Approved Proffers \(Cobblers Valley\)](#)  
[PC Memorandum](#)  
[Site Maps](#)  
[PowerPoint presentation](#)

- 7.b. Consider a request from J&D Group LLC to preliminarily subdivide 465 Pear Street

**Attachments:**      [Memorandum](#)  
[Extract from Planning Commission](#)  
[Site Maps](#)  
[CORRECTED Site Maps](#)  
[UPDATED Preliminary Plat](#)  
[Application and Supporting Documents](#)  
[Draft Declaration and Covenants](#)  
[2024 Approved Proffers](#)  
[PC Memorandum](#)  
[PowerPoint presentation](#)

**7.c. Planning Commission Annual Report 2023**

**Attachments:**      [Memorandum Planning Commission Annual Report 2023](#)  
[Extract from Planning Commission](#)  
[Updated 2023 Planning Commission Annual Report](#)  
[2023 Planning Commission Annual Report](#)  
[PowerPoint presentation](#)

**7.d. Consider adopting a Resolution recognizing June 20, 2024 as World Refugee Day, and annually thereafter.**

**Attachments:**      [Resolution](#)  
[executed resolution](#)

**7.e. Consider enacting Section 10-8-1 - Affordable Housing Fee Waiver Program to the City Code of Ordinances**

**Attachments:**      [Memorandum](#)  
[Proposed Ordinance](#)

**7.f. Consider a refund for a portion of the 2024 Business Professional and Occupational License (BPOL) tax for one business.**

**Attachments:**      [Memorandum](#)  
[Redacted Certificate](#)

**7.g. Consider adopting a resolution renaming Boxwood Court to East Kaylor Park Drive, in the City of Harrisonburg, VA**

**Attachments:**      [Memorandum](#)  
[Resolution](#)  
[executed resolution](#)

**8. Supplementals****8.a. Consider a supplemental appropriation for the General Capital Projects Fund**

**Attachments:**      [Memorandum](#)  
[Supplemental Appropriation](#)

**8.b. Consider a supplemental appropriation for lease and subscription-based IT agreements**

**Attachments:**      [Memorandum](#)  
[Supplemental Appropriation](#)

**9. Other Matters**

**9.a. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)**

9.b. City Council and Staff

10. Adjournment

**NOTE TO THE PUBLIC:**

**Residents/Media will be able to attend the meeting.**

**The Public can also view the meeting live on:**

- **The City's website, <https://harrisonburg-va.legistar.com/Calendar.aspx>**
- **Public Education Government Channel 3**

**A phone line will also be live where residents will be allowed to call in and speak with City Council during the Public Hearings and the Public Comments portion of the night's meeting. We ask those that wish to speak during the public comment period to not call in until after all the public hearings and public comment on those have been heard. This will avoid anyone calling on any other item from holding up the queue and then being asked to call back at a later time.**

**The telephone number to call in is: (540) 437-2687**

**Residents also may provide comment prior to the meeting by visiting this page:  
[www.harrisonburgva.gov/agenda-comments](http://www.harrisonburgva.gov/agenda-comments)**

**Interpretation Services**

**Language interpretation service in Spanish, Arabic and Kurdish is available for City Council meetings. To ensure that interpreters are available at the meeting, interested persons must request the accommodation at least four (4) calendar days in advance of the meeting by contacting the City Clerk at (540) 432-7701 or by submitting a request online at: [www.harrisonburgva.gov/interpreter-request-form](http://www.harrisonburgva.gov/interpreter-request-form)**

**El servicio de intérpretes inglés-español está disponible para las reuniones públicas del consejo municipal. Para asegurar la disponibilidad de intérpretes, cualquier interesado deberá solicitar la presencia de un intérprete al menos cuatro (4) días calendarios antes de la reunión comunicándose con la Secretaría Municipal al (540) 432-7701 o por medio de la página por internet al:  
<https://www.harrisonburgva.gov/interpreter-request-form>**