

Total Fees Due: \$ 455<sup>00</sup>  
Application Fee: \$425.00 plus \$30.00 per acre

Date Application & Fee Received: 8-19-2019  
Received by: CBentley

## Application for Special Use Permit City of Harrisonburg, Virginia

[www.harrisonburgva.gov/zoning-applications](http://www.harrisonburgva.gov/zoning-applications)

### Section 1: Description of Property

Location (street address): 907 Ridgewood Road  
Tax Map Number: Sheet: 86 Block: A Lot: 1 Total Land Area: 0.75 acres or sq. ft.  
Existing Zoning Classification: R-1  
Special Use being requested: short term ~~rental~~ housing

### Section 2: Property Owner's Information

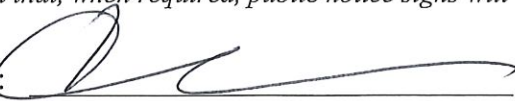
Property Owner's Name: claudia M. McClean  
Street Address: 907 Ridgewood Rd Email: claudia@claudia.com  
City: Harrisonburg State: VA Zip: \_\_\_\_\_  
Telephone: Work: 540.433.1140 Fax: — Mobile/Home: 540.433.1140

### Section 3: Owner's Representative Information

Owner's Representative: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: Work: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile/Home: \_\_\_\_\_

### Section 4: Certification

*I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.*

Signature:   
Property Owner

### Section 5: Required Attachments to be provided by Applicant

- Site or Property Map
- Letter explaining Proposed Use & Reasons for Seeking a Special Use Permit
- Traffic Impact Analysis (TIA) Determination Form OR Traffic Impact Analysis (TIA) Acceptance Letter signed by Public Works Department - Applicant is responsible for coordinating with Public Works Department prior to submitting SUP application. More information at [www.harrisonburgva.gov/traffic-impact-analysis](http://www.harrisonburgva.gov/traffic-impact-analysis). This requirement is waived for the following SUPs: major family day homes, reducing required parking areas, reduction in required side yard setback, wireless telecommunication facilities, walls and fences, and short term rentals. To prevent delays in reviewing your application, please consult with Planning staff to confirm your application does not require a TIA Determination Form or TIA Acceptance Letter.

NOTE: If applying for a Wireless Telecommunications Facility allowed only by SUP, then also submit a wireless telecommunication facility application.

Claudia M McClean  
907 Ridgewood Road  
Harrisonburg, VA 22801

August, 26, 2019

Adam Fletcher  
Director of Community Development  
409 South Main Street  
Harrisonburg, VA 22801

*RE: 907 Ridgewood Road – Special Use Permit (Short-Term Rental)*

Mr. Fletcher,

I am seeking a special use permit for my home at 907 Ridgewood Road to allow the use of short-term rental. I moved to Harrisonburg in 2003 and have truly enjoyed living in such a lovely city. My home was originally built in the late 1820's, moved from Penn Laird in 1952 forming the seed of the Forests Hills community.

This is my only residence. I love sharing the quiet of my neighborhood with visitors. Many of my guests stay for several days to a week. One guest was a young man from China auditioning to the music department at JMU. Another a soccer student on scholarship from Germany who needed a place to stay until she was able to stay in the dorm.

Currently I utilize 2 of the upstairs bedrooms as a "suite" with private bath. One of the bedrooms acts as a sitting room, the other as a bedroom with a king size bed.

I would also like to utilize the other 2 bedrooms upstairs for an additional "suite". One bedroom as a sitting room and the other a bedroom with king size bed. The maximum occupancy would be 4 persons total. There is off street parking in the driveway.

While I travel, I only share my home with I am at home.

I appreciate your consideration.

Regards,



Claudia M. McClean

