



CITY OF HARRISONBURG  
**FINANCE  
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR  
HARRISONBURG, VA 22801  
FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779  
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

TO: Ande Banks, City Manager  
FROM: Larry L. Propst, Director of Finance  
DATE: November 17, 2023  
RE: Supplemental Appropriation – HCPS

**Summary:** Consider a supplemental appropriation in the amount of \$4.3 million for the Harrisonburg City Public Schools (HCPS).

**Background:** The State of Virginia recently approved a final FY 2024 budget. This final budget approval provided \$4,859,432 in additional funding for HCPS. The memorandum attached to this agenda item from the HCPS Chief Financial Officer provides further detailed information as to the request from HCPS. As part of this supplemental appropriation, HCPS proposes reducing the local transfer from the city by \$553,872 as the increase in state funding will fund various support positions. This request will then reduce the budget for the General Fund.

**Key Issues:** None.

**Environmental Impact:** None.

**Fiscal Impact:** The total City budget will increase \$3,751,688. The General Fund budget will decrease by \$553,872 and the School Fund will increase by \$4,305,560.

**Prior Actions:** Not applicable.

**Alternatives:** Do not approve the supplemental appropriation.

**Community Engagement:** None.

**Recommendation:** Staff recommends approval of the supplemental appropriation.

**Attachments:** Supplemental Appropriation and HCPS Chief Financial Officer memorandum.

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

###