

City of Harrisonburg

Department of Planning and Community Development

409 South Main Street Harrisonburg, Virginia 22801 540-432-7700

www.harrisonburgva.gov/community-development

Memorandum

To: Adam Fletcher, Dan Rublee, Ron Schuett, Erin Yancey, Jim Baker, Tom Hartman, Ian

Bennett, David Gray, Meranda Lokey, Ande Banks, Don Musselman, Tom Hoover,

Chris Brown, Wesley Russ

From: Thanh Dang, City Planner

RE: Parking Space Removal Request (122 S Main St/Keezell Building)

Date: Thursday, March 9, 2017

Enclosed are documents for your review. Please submit your comments to me by **5pm Thursday March 30, 2017.**

The request is for removal of one public parking space on the north side of Newman Avenue between South Main Street and Federal Street, adjacent to 122 S. Main Street. We do not have a formal application or process for this type of request so I created a form that the applicant filled out. Once comments are collected, I will consolidate and send them to Chris Brown to forward onto City Council for consideration.

A few notes about this request:

- At this time, the applicant is only requesting the removal of one parking space to allow for widening of the sidewalk. The applicant will have their future tenant apply for the outdoor dining license at a later date (after the lease is completed, etc.)
- The applicant has provided a conceptual drawing with this request. The applicant understands that if City Council approves the request, then specific details of design will be determined at a later date as part of a comprehensive site plan.
- As this request is being reviewed, the applicant should be coordinating with Public Works and the City Attorney's Office on a maintenance agreement. The maintenance agreement will be required as part of the comprehensive site plan process.

Thank you for your assistance.

Request for Removal of Public Park Space(s) and Public Street Improvements

Requestor Information:
Business Name: Keezell LLC
Business Representative or Applicant Name: Barry Kelley
Phone Number: (540) 421-2878
Address: 1531 Hillcrest Drive, Harrisonburg VA 22802
Request:
Address, Street Name(s), or Brief Description of Location: 122 S. Main is the location of the building. The side street is Newman Avenue. The location of the spaces is adjacent to the building along Newman.
Describe Request: Allow for the removal of one parking space so the sidewalk can be moved into that location. This will allow for space for patrons of the Keezell building to use for dining outside.
Representative or Applicant Signature: Date: March 2, 2017
Attachments:
Conceptual site plan drawn to scale with all dimensions clearly shown.

☐ Photograph(s) of the area.



