

City of Harrisonburg, Virginia



Office of the City Manager

409 South Main Street
Harrisonburg, Virginia 22801

Ande Banks
Deputy City Manager

TO: City Council
FROM: Ande Banks, Deputy City Manager
DATE: March 17, 2022
RE: City Manager's Office Renovation Project Supplemental Appropriation

Summary: Consider a supplemental appropriation for the City Manager's Office Renovation Project in the amount of \$225,000.

Background: With the growth of the City Manager's staff to include a Housing Coordinator, the City Manager's office suite is at capacity. This growth has been accommodated through the reuse of shared conference and workspace into individual offices. Staff is recommending pursuing a renovation project to accommodate this growth as well as the creation of new shared conference space for administration and City Council to use.

Key Issues: This supplemental appropriation identifies funds from the City's fund balance to address the renovation project budget.

Environmental Impact: N/A

Fiscal Impact: The renovation cost estimates are approximately \$225,000.

Prior Actions: None

Alternatives: Do not approve supplemental appropriation.

Community Engagement: N/A

Recommendation: Staff recommends approval of the supplemental appropriation.

Attachments: Supplemental appropriation.

Review: