

# Environmental Performance Standards Advisory Committee Bylaws



City of Harrisonburg, Virginia

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## Article I: Name

The name of this organization shall be the Environmental Performance Standards Advisory Committee (the “Committee”) of the City of Harrisonburg (the “City”).

## Article II: Purpose

The City is committed to reducing negative impacts on the local, regional, and global environment and strives toward being a good steward of the resources to which it has been entrusted.

The City will take a proactive approach for establishing standards related to environmental performance and sustainability as outlined in the City’s 2011 Comprehensive Plan Update Objective 8.3, which states:

- To create a set of environmental performance standards for public and private development and redevelopment projects.

The purpose of this Committee is to provide guidance and recommendations to City Council in the establishment of environmental performance standards for public development and redevelopment projects, and will encourage the private sector to meet these standards as well.

## Article III: Responsibilities

The Committee shall:

1. Engage in matters pertaining to the development of Environmental Performance Standards with particular focus on financially feasible and measurable public sector standards that comply with state and federal requirements.
2. Monitor the formulation and implementation of the standards, and its progress with respect to those standards.
3. Conduct periodic assessments of priorities and needs.
4. Participate in the development of public outreach and education efforts.
5. Provide recommendations to and advise City Council accordingly.

## Article IV: Membership

The Committee shall consist of 7 to 11 members. One City Council representative shall serve as an ex-officio member. All Committee members are to be appointed by City Council. Individuals and groups that might be represented may include, but are not limited to: residents; residential, commercial, and industrial property owners; civic leagues; homeowner’s associations; business

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owners; professional engineers, architects, construction and building contractors, and other real estate developers; special interest groups representing matters such as construction and building, economic development, environmental causes, outdoor recreation, and others; education professionals from the local schools and city staff.

## Article V: Officers

1. Chairman
  - a. The Chairman shall preside over all meetings of the Committee.
  - b. When necessary, the Chairman shall represent the Committee at outside meetings, conferences, and other instances of a similar nature.
  - c. The Chairman shall serve as the primary liaison with city staff.
2. Vice-Chairman
  - a. The Vice-Chairman shall perform all duties of the Chairman during the absence of the Chairman, or at the request of the Chairman.

## Article VI: Meetings

1. All Committee meetings shall be open to the public.
2. Attendance by a majority of voting members shall constitute a quorum, and minutes shall be kept by city staff of each meeting.

## Article VII: Voting

1. All issues to be voted upon shall be stated in the form of a motion.
2. Each Committee member shall have one vote.
3. No absent member shall receive a vote.
4. No member shall abstain from a vote unless the member has a specific conflict of interest in the issue being voted upon.

## Article VIII: Amendments

Any of the written bylaws may be amended by City Council. The Committee may recommend amendments to City Council after a regular meeting by a two-thirds vote of the members present, provided that notice of the amendment recommendation has been presented to each member at least thirty days prior to the meeting at which the amendment recommendation will be voted on.