



# City of Harrisonburg

409 S. Main Street  
Harrisonburg, VA 22801

## Meeting Agenda - Final-revised City Council

*Mayor Deanna R. Reed*  
*Vice-Mayor Richard A. Baugh*  
*Council Member Ted Byrd*  
*Council Member George Hirschmann*  
*Council Member Christopher B. Jones*

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Tuesday, March 28, 2017

7:00 PM

Council Chambers

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1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Special Recognition
5. **Consent Agenda** (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

**5.a. Planning Commission / City Council Joint Meeting Minutes**

Review &

Recommendation:

Attachments:     [Draft joint meeting minutes](#)

**5.b. Minutes from March 14, 2017 meeting**

Review &

Recommendation:

Attachments:     [Minutes](#)

Click here to enter the action/summary (insert the summary from the memo here).

- 5.c. Consider a request from the Northeast Neighborhood Association, Inc. and the Shenandoah Valley Black Heritage Project with representatives Karen Thomas and Robin Lyttle to amend Zoning Ordinance Sections 10-3-24, 10-3-34 (5), 10-3-40 (5), 10-3-48.3 (18), 10-3-48.4 (10), 10-3-51 (10), and 10-3-52 (2) as related to "community buildings"**

Review &

Recommendation:

Planning Commission recommended approval (6-0) of the Zoning Ordinance amendments related to the definition and uses of "community buildings" within Definitions; R-1, Single-Family Residential District; R-2, Residential District; R-3, Medium Density Residential District; and R-4, Planned Unit Residential District, respectively.

**Attachments:**      [Memorandum](#)  
                              [Extract](#)  
                              [Application, applicant letter and supporting documents](#)  
                              [Summary Table](#)  
                              [Current Ordinance reflecting recommended amendments](#)  
                              [Power Point Presentation](#)

- 5.d. Consider a request from Shenandoah Valley Black Heritage Project with representative Robin Lyttle for a special use permit to allow for a community building within the R-2, Residential District, on a 4,364 +/- square foot site addressed as 425 Hill Street

**Review & Recommendation:**      Planning Commission recommended approval (6-0) of the special use permit per Section 10-3-40 (5) of the Zoning Ordinance, as amended, on property identified as 33-K-11, with the following conditions:

- \* Any community building shall operate substantially the same as the use proposed within this application.
- \* If the City receives concerns and/or complaints regarding parking, noise, or other nuisance issues associated with the community building use, Planning Commission or City Council may request to re-evaluate the permit, and if necessary, add conditions or revoke the permit.

**Attachments:**      [Memorandum](#)  
                              [Extract SUP](#)  
                              [Site maps](#)  
                              [Application, applicant letter, and supporting documents](#)  
                              [Surrounding Property Notice](#)  
                              [Power Point Presentation](#)

- 5.e. Consider a request from Robin Lyttle with representative Karen Thomas for a special use permit to allow for a community building within the R-2, Residential District, on a 5,613 +/- square foot site addressed as 192 Kelly Street

**Review & Recommendation:**      Planning Commission recommended approval (6-0) of the special use permit per Section 10-3-40 (5) of the Zoning Ordinance, as amended, on property identified as 33-C-10, with the following conditions:

- \* Any community building shall operate substantially the same as the use proposed within this application.
- \* If the City receives concerns and/or complaints regarding parking, noise, or other nuisance issues associated with the community building use, Planning Commission or City Council may request to re-evaluate the permit, and if necessary, add conditions or revoke the permit

**Attachments:**      [Memorandum](#)  
                              [Extract](#)  
                              [Site Maps](#)  
                              [Application, applicant letter, and supporting documents](#)  
                              [Surrounding Property Notice](#)  
                              [Power Point Presentation](#)

- 5.f. Consider a supplemental appropriation for the Harrisonburg City School division in

the amount of \$638,798.78

**Review & Recommendation:** This supplemental appropriation is the result of additional state and federal revenue being awarded to the school division after the fiscal year 2017 budget was approved. No additional local dollars are required from the city.

**Attachments:** [Memorandum](#)  
[Supplemental Appropriation](#)  
[School Finance Director Memorandum](#)  
[Supplemental Appropriation Detail](#)

## 6. Public Hearings

### 6.a. Consider approval of the 2015 CDBG Amendment

**Review & Recommendation:** The required public hearing and 30 day public comment period concluded on March 28, 2017 at 9:00am. No comments were received. Staff recommends approval of the 2015 CDBG Amendment, which proposes that \$66,259.70 that was allocated to the 2015 Administration project (16CDBG05) be moved to the Price Rotary Senior Center Renovation project (16CDBG04).

**Attachments:** [Memorandum](#)  
[Amendment Schedule](#)

### 6.b. CDBG 2017-2021 Consolidated Plan and 2017 Annual Action Plan

**Review & Recommendation:** The Consolidated Plan serves as the planning document for addressing overall community development and housing needs that will utilize the estimated \$450,000 annual entitlement (plus \$110,000 in rollover funding from previous years) of CDBG funding available to the City to meet those needs. Projects selected to receive funding will be included in the Annual Action Plan. If the actual CDBG allocation is more or less than this amount, funding will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

Proposed funding categories include:

|                             |               |
|-----------------------------|---------------|
| * Housing rehabilitation    | \$140,000.00  |
| * Public service activities | \$ 67,650.00  |
| * Public facilities         | \$ 262,350.00 |
| * Program administration    | \$ 90,000.00  |

The city received \$1,167,896 in requests. The selection committee has reviewed these requests and funding recommendations are attached. A complete Consolidated Plan and Annual Action Plan document is available upon request

Staff requests that council hold a public hearing on this Action Plan. This public hearing will open the 30 day HUD-required public comment period for this document. At the end of this comment period and at the May 9, 2017 regular council meeting, staff will bring these documents to council for approval. Once council approval is obtained, the Consolidated Plan and Annual Action Plan will be submitted to HUD for final approval.

**Attachments:** [Memorandum](#)  
[Notice of Public Hearing](#)  
[Funding Recommendations](#)  
[Power Point Presentation](#)

## 7. Regular Items

### 7.a. Report to City Council on replacement of fluoridation equipment

**Review & Recommendation:** Harrisonburg Public Utilities (HPU) has authorized Wiley & Wilson to undertake a "Study" to examine alternatives for upgrading its Grand View Water Treatment Plant fluoride feed system. The study has been completed with four (4) alternatives provided; HPU has identified their preferred choice.

**Attachments:** [Memorandum](#)  
[Wiley Wilson Fluoride Study 3.8.17](#)  
[PowerPoint presentation](#)

### 7.b. Consider a supplemental appropriation for the Harrisonburg City School division in the amount of \$2,650,000

**Review & Recommendation:** This supplemental appropriation will provide the requested funding from the school division to purchase furnishings for Bluestone Elementary School and the Elon Rhodes Early Learning Center.

**Attachments:** [Memorandum](#)  
[Supplemental Appropriation](#)  
[School Finance Director Memorandum](#)

### 7.c. Consider nominations for the 2016 VML Policy Committees

**Review & Recommendation:** The Virginia Municipal League is now accepting nominations for its 2017 policy committees. Attached is a memorandum, description of the policy committees and policy process, and the nomination form. VML is asking for nominations to be submitted by April 14, 2017.

**Attachments:** [Memorandum](#)  
[Description of the policy committees and process 2017](#)  
[2017 VML policy nomination form](#)  
[2016 VML Nomination form](#)

## 8. Special Event Application Requests

### 8.a. Consider the approval of a special event application for the Divine Unity Community Prayer Walk

**Review & Recommendation:** Consider the approval of a special event application for the Divine Unity Community Prayer Walk on April 15, 2017.

**Attachments:** [Application](#)  
[Certificate of Insurance](#)  
[Memorandum](#)

### 8.b. Consider a special event application request for the 5k Walk/Run for Autism

**Review & Recommendation:** To consider the event application request for the 5k Walk/Run for Autism on April 15, 2017.

**Attachments:**     [Memorandum](#)  
                              [Application](#)

## 9. Other Matters

9.a. Comments from the public, limited to five minutes, on matters not on the regular agenda.  
(Name and address are required)

9.b. City Council and Staff

## 10. Boards and Commissions

### 10.a. Board of Zoning Appeals

**Review & Recommendation:**     There are two upcoming term expirations on March 20, 2017. The deputy city clerk has contacted the two members whose terms expired to see if they are still interested in serving which, Guillermo (Gil) Colman and Glen Stoltzfus, are interested in serving again. Mr. Colman will have completed an unexpired term and Mr. Stoltzfus will have completed his first term of service. Their applications are attached. At this time there are no other applications on file.

**Attachments:**     [Gil Colman](#)  
                              [Glen Stoltzfus - BZA term expires 032017](#)

## 11. Adjournment