



CITY OF HARRISONBURG  
**FINANCE  
& PURCHASING**

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TO: Ande Banks, City Manager  
FROM: Larry L. Propst, Director of Finance  
DATE: November 14, 2022  
RE: Supplemental Appropriation – Public Works Department

**Summary:** Consider a supplemental appropriation in the amount of \$1.9 million for the Public Works Department.

**Background:** This supplemental appropriation requests funding for two projects. City staff is requesting \$419,800 in funding for the elevators at the Public Safety Building. City staff has determined that the elevators are in need of a complete overhaul and modernization and have determined this to be a priority.

City staff is requesting additional funding for the Public Works building project in the amount of \$1,520,000 for costs associated with ensuring the building will achieve the Virginia Energy Conservation and Environmental Standard (VEES) and for increases in construction costs.

**Key Issues:** Funding for the elevator project will be provided by \$335,800 from the General Fund and \$84,000 from the Emergency Communications Center Fund. Funding for the Public Works building will be provided by the General Fund. The funding from the General Fund for both projects will be provided by better than projected interest earnings that the city projects to receive this fiscal year due to an abrupt increase in interest rates.

**Environmental Impact:** Provides for the new Public Works building project to meet VEES.

**Fiscal Impact:** The total city budget will increase \$3,879,000.

**Prior Actions:** City Council approved an initial \$6.3 million in funding for the Public Works building during the FY 2022-2023 budget process.

**Alternatives:** Do not approve the supplemental appropriation request.

**Community Engagement:** None.

**Recommendation:** Staff recommends approval of the supplemental appropriation.

**Attachments:** Supplemental Appropriation.

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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