



901 CHICAGO AVENUE, HARRISONBURG, VA 22802 OFFICE (540) 438-1644 • FAX (540) 433-9169

TO: Ande Banks, City Manager

FROM: Matt Little, Recreation and Events Manager, Parks & Recreation

DATE: 7/28/25

RE: EMU's Homecoming Celebration

<u>Summary:</u> Consider the special event application request for Eastern Mennonite University's Homecoming & Family Weekend celebration on Saturday, October 11, 2025.

<u>Background:</u> EMU will be celebrating their Homecoming and Family Weekend on their campus. EMU is requesting that Park Road, between Mt. Clinton Pike and Parkwood Drive, will be closed from 2-7pm.

This application was reviewed and approved by the Special Events Committee on July 17, 2025.

The total cost of this event is estimated to be around \$1500. The event organizer is responsible for payment of applicable charges.

Key Issues:

- PW Support (Barricades, message boards)
- HPD Support (off-duty officers)
- Community Development (stage permitting)
- COI & endorsement will be submitted closer to event date