

TO: Clerks/Managers in the Urban Section

FROM: Michelle Gowdy, Executive Director

DATE: September 10, 2019

RE: Urban Section Voting Procedures

The election of the Section Chair and Vice Chair will be conducted during the Urban Section meeting, Monday, October 7, 2019, 8:30am at the Hotel Roanoke and Conference Center, during the Virginia Municipal League (VML) Annual Conference. A Chair and Vice Chair will be elected at the beginning of the meeting. The elected Chair of the Urban section shall serve as a member of the VML Executive Committee and be expected to attend their first meeting on Tuesday, October 8th at the conclusion of the luncheon.

The Urban Section of VML consists of those cities and counties that are regular members and have a population in excess of 35,000. The voting rules allow each Urban Section locality to have 1 vote per 100,000 population. The governing body of each Urban Section locality shall appoint an official and alternate voting delegate as the voting representative for all votes at the Urban Section meeting. Please use the following link <https://www.surveymonkey.com/r/UrbanSectionVotingForm> to designate the Voting Delegate and Alternate Voting delegate no later than Friday, **September 27, 2019**.

The meeting will begin promptly at 8:30 a.m. and voting delegates will be issued voting flags prior to the beginning of the Section meeting, outside the Urban Section meeting room. If a vote is contested or is not unanimous, the voting delegate will hold up the flag at the time the vote is taken. Since the Urban Section has a weighted voting procedure, the number of flags that the voting delegates in that section meeting receive will be determined based on the July 1, 2018 Weldon Cooper Center for Public Service Weldon Cooper Center population estimates (*found on page 2*).

The rules for voting by section are set forth in Article VII, Section 3 of the VML Constitution <https://www.vml.org/organization/about-the-league/>.

**URBAN SECTION
VOTES PER MEMBER**

<u>LOCALITY</u>	<u>POPULATION*</u>	<u>VOTES</u>
Alexandria	160,050	2
Arlington County	241,031	2
Charlottesville	49,281	1
Chesapeake	243,868	2
Danville	40,590	1
Hampton	135,629	1
Harrisonburg	54,606	1
Manassas	42,053	1
Newport News	181,119	2
Norfolk	245,741	2
Portsmouth	95,953	1
Richmond	226,919	2
Roanoke	100,033	1
Suffolk	92,714	1
Virginia Beach	453,410	5
TOTALS	<hr/>	25

*Weldon Cooper Center, July 1, 2018 Estimates for Virginia and its Counties and Cities