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**MAGAZINE**

VIRGINIA TOWN & CITY

April 29, 2020

To: VML Key Officials and Clerks

From: Michelle Gowdy, Executive Director

Subject: 2020 VML Policy Committee Appointments and Meetings

We know that you are focused on keeping your local government operations running during the pandemic and we have come up with a process that we hope will lessen your workload for appointments to the VML policy committees this year.

Instead of asking you to nominate members for the policy committees, we will keep the same committee memberships as last year -- with the proviso that we will make any changes that you tell us to make. The list of 2019 policy committee members is attached.

If we do not hear from you, we will assume that your members stay the same. If you want to make changes, please email those to Joni Terry at [jterry@vml.org](mailto:jterry@vml.org) by June 15. Changes due to spring elections can still be made until July 6.

We are planning to hold the policy committee meetings during the week of July 20. We are currently holding meeting rooms for July 23 but are assuming now that these meetings will be held on-line and not in person. As such, we will schedule the policy meetings during that week of July 20 and let committee members know of the meeting date and time as we get closer to July.

An explanation of the areas covered by the policy committees and an explanation of the policy process is attached.

Please email Janet Areson ([jareson@vml.org](mailto:jareson@vml.org)) if you have any questions.

P.O. Box 12164  
RICHMOND, VIRGINIA 23241

804/649-8471  
[www.vml.org](http://www.vml.org)