

**APPLICATION FOR PUBLIC UTILITIES
FROM CITY OF HARRISONBURG, VIRGINIA
TO FACILITIES LOCATED IN ROCKINGHAM COUNTY**

I. GENERAL INFORMATION

(By Applicant)

Name of Applicant: Chad E Dove
 Address of Applicant: 129 Windy Knoll DR Rockingham VA 22802
 Telephone of Applicant: 540-578-1212
 Service Location ID: TM 94D-(5)-L 12,3 LOT 1,2,3 Parcel
 Service Location Address: 1790 Harpine Hwy Harrisonburg VA 22802
 Type of Utility Requested: Water Sewer
 Type of Utility Use: Residential Commercial Industrial Institutional
 Agriculture Other: _____
 Rockingham County Approval: Attachment

II. UTILITY INFORMATION

(By Applicant)

A. Average Daily Usage:
1 Equivalent Residential Connections * 260 gpd / B.R.C. = 50 gpd
 Other Calculations: _____
 Specific Data (describe): Single commercial connection
2 - 1/2 bath & 1 - utility sink

B. Peak Daily Usage
 AWWA Fixture Units is Equivalent to _____ gpm
 Average Daily Demand * Peak Factor of _____ = _____ gpm
 Specific Data (describe): _____

C. Fire Flow Demand
 Requirement _____ gpm
 Describe needs assessment: _____

III. UTILITY ASSESSMENT COMMENTS (By Director)

A. System Zone for Water N/A County Water
Zone ID: _____
Zone Transfer & Storage Issues for Daily Demand: _____
Site Specific Delivery and Pressure Issues for Peak Demand: _____
Fire Flow Demand: _____
Other Issues: _____

B. System for Sanitary Sewer
Collection System Comments: Site plan requires approval by City Public Utilities engineering along with pump station.
Interceptor System Comments: _____
Treatment System Comments: Onsite oil water separator required.

Note: Comments may include the need for engineering evaluations that shall be completed prior to final evaluation of this application.

IV. RECOMMENDATION

- Recommendation for Approval
- Recommendation for Approval Subject to the Applicant Completing the following:

- Forward to Planning Commission
- Forward to City Council

5,000 gpm. billing OR shared water meter reading with Parkside Condo

[Signature]
Signature of Applicant
7-25-16
Date

[Signature]
Signature of Director of Public Utilities
8.19.2016
Date

APPLICATION FOR PUBLIC UTILITIES FROM CITY OF HARRISONBURG, VA
TO FACILITIES LOCATED IN ROCKINGHAM COUNTY
AUTHORIZATION OF REVIEW

City Code of Ordinance Section 7-2-4(e) states, "The Director may charge a reasonable fee to cover time and expenses of processing the application". The following policy shall be used to distribute the expenses incurred by the Department of Public Utilities.

1. **Initial Review:** There shall be no charge to execute the "Application and Acknowledgement" form used to initiate the review process by City and County officials. There shall be no charge to provide the first response to the "Application for Public Utilities From City of Harrisonburg, Virginia to Facilities Located in Rockingham County: Code of Ordinance 7-2-4". It should be recognized that the first response may be a letter of recommendation for approval or disapproval, or, it may provide stipulations for additional information or engineering evaluation.
2. **Continued Review:** Under circumstances progressing beyond the initial review, the Department shall invoice the applicant for specific cost as incurred. Upon request, the Department may provide a non-binding estimate for the applicant to consider. The costs shall include, but are not limited to: processing, consulting and support as applied directly to the management of the application.

"Processing costs" - shall only include the time of the "application officer" to handle, coordinate, evaluate, review and manage the process until the application has been closed; unit billing rate shall be \$28.55/hour.

"Consulting costs" - shall refer to contracted, or in-house, hydraulic modeling performed to evaluate the water or sewer system impact. Contracted cost shall be forwarded at invoice costs. In house engineering rate shall be at \$34.55/hour.

"Support costs" - shall refer to the collection of information by field technicians billed at the rate accepted to # person crew used.

I hereby acknowledge that I may be charged according to the above policy.

Name

Date

P.O. Box; Street #

City, State, Zip

ORDINANCE AMENDING AND RE-ENACTING SECTION 7-2-4
OF THE CODE OF ORDINANCES
CITY OF HARRISONBURG, VIRGINIA

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HARRISONBURG, VIRGINIA:

That Section 7-2-4 be repealed and replaced by the following provisions:

(a) The owner or his agent (the Applicant of a parcel of land located outside the corporate limits or the City of Harrisonburg may apply to the Director of Public Utilities of Harrisonburg (the Director) for permission to connect to the City's potable water or sanitary sewer systems. Prior to applying for approval from the City, the Applicant shall obtain acknowledgement from the County of Rockingham of his request for City utility services. Such acknowledgement may take whatever form is acceptable to both the County and the Director, and need not commit the County to final approval. Such acknowledgement by the County shall be submitted with the application to the City. For new water connections, the application shall include (i) the estimated average daily demand, (ii) peak instantaneous demand, and (iii) fire flow demands.

(b) Where the intended use of the Applicant's land is residential involving fewer than ten units, the Director shall either approve or reject the application. Where there is any other intended use the Director shall forward the application to the Planning Commission for its recommendation. After consideration by the Commission, the application shall be forwarded to City Council, with the recommendations of both the Commission and Director for final approval or rejection.

(c) Prior to acting on the application, the Director may require that the Applicant submit appropriate engineering reports or studies that demonstrate the anticipated impact on the City's water or sanitary sewer system along with any recommendations for changes or additions to the City's infrastructure indicated because of the proposed new connections. All engineering studies and reports shall be paid for by the Applicant.

(d) All infrastructure, whether it be an extension to a main, or a new service line or lateral, shall be installed in accordance with the City's Design and Construction Standards Manual at the Applicant's expense. Once installed by the Applicant and accepted by the Director, water lines up to the meter and sanitary sewer lines up to the laterals shall be the property of the City. The Applicant shall provide all reasonably required easements, at the Applicant's expense.

(e) The Director may charge a reasonable fee to cover time and expenses of processing the application.

(f) The "main" is a water or sanitary sewer line that serves more than one customer. A "service line" is a water line proceeding from a main that serves one customer. A "lateral" is a sanitary sewer line proceeding from a main that serves one customer.