

TO: Clerks/Managers in the Town and City Sections

FROM: Michelle Gowdy, Executive Director

DATE: September 10, 2019

RE: Town and City Section Voting Procedures

The election of the Section Chair and Vice Chair for the City and Town Section will be conducted, Monday, October 7, 2019 at the Hotel Roanoke and Conference Center, during their respective section meetings at the Virginia Municipal League (VML) Annual Conference. These elections will occur at the beginning of the meeting. The elected Chair of each section shall serve as a member of the VML Executive Committee and will be expected to attend their first Executive Committee meeting Tuesday, October 8th at the conclusion of the luncheon.

The City and Town Sections of each locality shall have one vote. The meeting will begin promptly at 8:30 a.m. and voting delegates will be issued voting flags prior to the beginning of the Section meetings, outside the appropriate Section meeting room. If a vote is contested or is not unanimous, the voting delegate will hold up the flag at the time the vote is taken.

The rules for voting by section are set forth in Article VII, Section 3 of the VML Constitution <https://www.vml.org/organization/about-the-league/>.

Please contact Joni Terry at jterry@vml.org should you have any questions.