



Harrisonburg City Public Schools

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"A place where learning has no limits and together we work for the success of all."

TO: Mr. Eric Campbell, City Manager
Mr. Larry Propst, City Finance Director

FROM: Tracy Shaver, Executive Director of Finance

DATE: June 6, 2018

SUBJECT: Budget Reallocation – School Operating Budget

The Harrisonburg City School Board requests an operating budget transfer of funds from the Technology function totaling \$150,000.00, transfer from the Operations and Maintenance function totaling \$150,000.00, and transfer from Transportation function totaling \$50,000.00. Transfer of \$250,000.00 is requested into the Instruction function to cover curricular supplies, materials, and purchased services. Transfer of \$100,000.00 is requested into the Administration, Attendance, and Health function to cover the increased cost of insurance, legal fees, and purchased services. This transfer is a normal procedure this time of year to make funds available in functional categories where needed. **No new dollars are required from City Council to make this transfer.**

Thank you for your consideration of this request.