



# CITY OF HARRISONBURG OFFICE OF THE CITY ATTORNEY

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TO: Ande Banks, City Manager  
FROM: Wesley Russ, Assistant City Attorney  
DATE: January 20, 2023  
RE: Proposed Towing Policies and Fee Schedule from Towing Board

**Summary:** Consider approving the proposed policies for towing requests from the Harrisonburg Police Department.

**Background:** As required by Virginia Code Section 46.2-1217, City Council created an advisory board consisting of members of local law enforcement, local towing operators, and members of the general public to draft proposed policies and fee structures for law enforcement requests for towing.

**Key Issues:** Sergeant Westfall has worked with the advisory board since its initial creation to formulate reasonable expectations and fees to govern law enforcement requests for towing services in the City of Harrisonburg. Before these policies and fee structures can become effective, they must be approved by City Council.

**Environmental Impact:** N/A

**Fiscal Impact:** N/A

**Prior Actions:**

**Alternatives:**

- (a) Approve the "Harrisonburg Police Department Policies and Equipment Requirements for Tow Companies" as presented
- (b) Return the matter to the advisory board with suggested changes

**Community Engagement:**

**Recommendation:**

**Attachments:** Harrisonburg Police Department Policies and Equipment Requirements for Tow Companies

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of*



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*review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*