



TO: Kurt Hodgen, City Manager  
FROM: Katie Yount, HDR Director of Events  
DATE: 3/22/16  
RE:

**Summary:** To consider the request for the Parks & Recreation Race to Beat Breast Cancer on Saturday, October 22, 2016 as a special event request

**Background:** The Parks & Recreation Race to Beat Breast Cancer 5k will take place on Saturday, October 22 at Westover Park and the surrounding neighborhood.

**Key Issues:**

- **Public Works support with signage (no closure)**
- **Police support at event**

RE:

2

**Environmental Impact:**

**Fiscal Impact:**

**Prior Actions:**

- Alternatives:**
- (a)
  - (b); or
  - (c) Do not adopt ordinance at this time

**Community Engagement:**

**Recommendation:**

**Attachments:**

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

###