



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Agenda - Final-revised City Council

Mayor Christopher B. Jones
Vice-Mayor Richard Baugh
Council Member Ted Byrd
Council Member Kai Degner
Council Member Abe Shearer

Tuesday, April 26, 2016

7:00 PM

Council Chambers

1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

5.a. Minutes

Attachments: [Draft Meeting Minutes April 12, 2016](#)

- 5.b. Consider a supplemental appropriation through interfund loans for the Harrisonburg City School Board in an amount up to \$2.1 million

Review & Recommendation: Due to the delay in the bond issuance, the Harrisonburg City School division is requesting a supplemental appropriation through loans from the General Fund and School Operating Fund on an interim basis for (i) Architect and Engineering (A&E) costs associated with Bluestone Elementary School and Elon Rhodes Early Learning Center, (ii) construction costs associated with Bluestone Elementary School, and (iii) construction costs associated with the Thomas Harrison Middle School HVAC replacement. The school division is requesting up to \$2.1 million with \$1.5 million from the City's General Fund and \$600,000 from the School Operating Fund as a short-term funding solution until permanent financing is established through the issuance of bonds.

Attachments: [Memorandum](#)
[Supplemental Appropriation](#)

Legislative History

4/12/16 City Council approved on first reading

- 5.c. Refer a request to Planning Commission for the city to vacate an alleyway located east of Collicello Street and south of 3rd Street

Review & Recommendation: The applicant wishes to close a 181.4' length of 10' alley between TM 40-U-4, 40-U-9, 40-U-10, and 40-U-11. The application and plat for the request is attached..

Attachments: [Application](#)
 [Plat](#)

6. Public Hearings

6.a. Consider amendment to the Community Development Block Grant (CDBG) Citizen Participation Plan

Review & Recommendation: The CDBG Citizen Participation Plan (CPP) has been amended to include the Affirmatively Furthering Fair Housing Final Rule requirements found at 24 CFR 91.105 and 24 CFR 5. These revisions reflect the city's requirement to prepare and submit an Assessment of Fair Housing no later than October 1, 2016.

Staff requests that council hold a public hearing, followed by a ten day public comment period to solicit citizen input on the CPP. CDBG staff will bring this item to council for approval at the regular May 10th council meeting.

Attachments: [Memorandum](#)
 [Public Hearing Notice](#)

6.b. Consider amending and re-enacting Sections 5-2-18, 5-2-19 and, 5-2-20 of the Harrisonburg City Code on combustible landscape cover material (mulch)

Review & Recommendation: At its 2016 session, the Virginia General Assembly passed Senate Bill 736, which was signed by the Governor. This legislation, copy of which is attached, states in relevant part that the "The City of Harrisonburg shall not include in any local fire prevention regulations a requirement that an owner of real property who has an occupancy permit issued by the City, use specific landscape cover materials or retrofit existing landscape cover materials at such property." This legislation affects Harrisonburg's ordinance regarding use of combustible landscape cover materials. The proposed amendment to sections 5-2-18, 5-2-19 and 5-2-20 of the Harrisonburg City Code are recommended to the council to bring these sections into compliance with the newly enacted state law.

Attachments: [Memorandum](#)
 [Current Ordinance reflecting proposed changes](#)
 [Public Hearing Notice](#)

6.c. Presentation on the proposed FY2016-2017 budget

Review & Recommendation: A public hearing on the proposed FY2016-2017 budget will be held following a brief presentation. A copy of the proposed budget is available online at the city's website, copies are also placed in the City Manager's Office, and at the Massanutten Regional Library.

Attachments: [Public Hearing Notice](#)

7. Regular Items

7.a. Consider the approval of real estate tax refund for 2012, (2nd half only), 2013, 2014 and 2015 for Lamplighter, LLC

Review & Recommendation: Lamplighter, LLC owns 7.334 acres, more or less, with improvements, located at 1680 Country Club Road, city of Harrisonburg, Virginia, and designated as real estate tax map parcel 72-A-8. Lamplighter, LLC was assessed for real estate taxes for this property for the tax years 2012 (2nd half only), 2013, 2014 and 2015 and paid \$55,260.86 for those years. During that time, the property was leased to Shenandoah Valley Community Church d/b/a Valley Church (Church). The Church and the landlord have now requested a refund of those taxes on the grounds that the property should have been exempt because it was leased by the Church during that time period. .

Attachments: [Memorandum](#)
[Certification Letter](#)
[Concurring Letter](#)

8. Special Event Application Requests

- 8.a. Consider the approval of a special event application for the Costume Bike Parade on Friday, April 29, 2016

Review & Recommendation: The Costume Bike Parade will be held on Friday, April 29, 2016 at 5:00 p.m. The bike ride will begin at the Turner Pavilion and proceed down South Main Street towards Court Square. Participants will circle around Court Square and head back to the Pavilion via Liberty Street. .

Attachments: [Memorandum](#)
[Special Event Application 2016](#)
[Insurance & Endorsement](#)
[Application - Map](#)

- 8.b. Consider the approval of a special event application for the Shenandoah Valley Pride Festival on Saturday, July 23, 2016

Review & Recommendation: The Shenandoah Valley Pride Festival to be held on Saturday, July 23rd on Court Square in downtown Harrisonburg. The festival set-up will begin at noon and clean-up will be done by 8:00 p.m. Rockingham County has already approved the use of the Court House grounds.

Attachments: [Memorandum](#)
[Special Event Application](#)

- 8.c. Consider the approval of a special event application for Valley Fourth on Monday, July 4, 2016

Review & Recommendation: Valley Fourth will be held on Monday, July 4th in downtown Harrisonburg. Activities will begin as early as 7:00 a.m. and run throughout the day with a fireworks finale at 9:30 p.m. Activities this year will include a meditation hour, RUN, children's events, parade, BBQ competition, music, food, antique car show, and fireworks.

Attachments: [Memorandum](#)
[Special Event Application 2016](#)
[RUN App.](#)
[General Liability - City](#)
[2016 Street Closings](#)
[Map of Closure](#)

9. Supplementals

- 9.a. Consider a supplemental appropriation in the amount of \$18,245 for the Registrar's office for reimbursements from James Madison University for campus precinct

Review & Recommendation: It is requested that City Council consider approving a supplemental appropriation in the amount of \$18,245 for costs reimbursed by James Madison University for the new campus precinct.

Attachments: [Memorandum](#)
[Supplemental Appropriation](#)

10. Reallocations

- 10.a. Consider the reallocation of funds in the amount of \$400,000 to the Emergency Communications Center Capital Projects Fund

Review & Recommendation: Reallocate fund balance from the Emergency Communications Center (ECC) Fund to the ECC Capital Projects Fund for the P25 radio project..

Attachments: [Memorandum](#)
[Budget Reallocation](#)

11. Other Matters

12. Boards and Commissions

- 12.a. Consider appointing a nominee for election for the Executive Committee for the Central Shenandoah Planning District Commission

Review & Recommendation: During the April 12, 2016 council meeting, Council Member Shearer, Council Member Byrd, and Adam Fletcher were reappointed to the CSPDC. The CSPDC bylaws state each political jurisdiction shall nominate one of its Commissioners to stand for election every three years. The CSPDC is sending the ballots out to members on May 8, 2016.

Attachments: [CSPDC letter](#)

13. Adjournment